

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, APRIL 25, 2013, 9:31 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:31 a.m. on Thursday, April 25, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Reverend Mike Northcutt, Pastor of Eastmont Baptist Church in Montgomery.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended the addition of item VIII.A.6. Wallace State Community College – Hanceville, Naming of a Facility; and the deletion of items VIII.A.2. Shelton State Community College, Recommendation of Appointment of a President, VIII.A.3. Southern Union State Community College, Recommendation of Appointment of a President, and VIII.A.5. Resolution Commending Dr. James Lowe for Phi Theta Kappa Award. On motion by Mrs. Ella Bell, second by Mrs. Hunter, the agenda was approved unanimously as recommended.

APPROVED

MINUTES OF MARCH 28, 2013 MEETING

On motion by Mrs. Hunter, second by Dr. Richardson, the minutes of the March 28, 2013 meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)

ADOPTED

On motion by Mrs. Ella Bell, second by Mrs. Roberts, the Board voted unanimously to adopt the following eight (8) items:

**JEFFERSON DAVIS COMMUNITY COLLEGE
PURCHASE OF AUDIO-VISUAL EQUIPMENT**

The Board authorized Jefferson Davis Community College to purchase audio-visual equipment and additional wireless access points to enhance classroom instruction on the Atmore Campus. This purchase

must be completed no later than October 25, 2013 or this authorization will expire. Fiscal consideration: \$141,420 – Current Restricted Fund

JEFFERSON DAVIS COMMUNITY COLLEGE
PURCHASE OF SECURITY SURVEILLANCE EQUIPMENT

The Board authorized Jefferson Davis Community College to purchase security surveillance equipment for the Atmore Campus. This purchase must be completed no later than October 25, 2013 or this authorization will expire. Fiscal consideration: \$252,574 – Current Restricted Fund

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 27.250.2013.002

The Board authorized Faulkner State Community College to retrofit and reroof Thompson Hall on the Bay Minette Campus. Planning must be completed and construction contracts executed no later than January 25, 2014, or this authorization will expire. Fiscal consideration: \$650,000 – College Plant Fund (Unexpended)

GADSDEN STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 28.191.2013.002

The Board authorized Gadsden State Community College to renovate Fowler Hall Dormitory to improve air quality and meet code requirements. Planning must be completed and construction contracts executed no later than January 25, 2014, or this authorization will expire. Fiscal consideration: \$550,000 – College Plant Fund (Unexpended)

GADSDEN STATE COMMUNITY COLLEGE
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Gadsden State Community College to purchase instructional equipment as an effort to update their Machine Tool laboratories. This purchase must be completed no later than October 25, 2013, or this authorization will expire. Fiscal consideration: \$211,000 (\$111,000 – Current Restricted Fund [Federal Vocational Education Funds; and \$100,000 – Current Unrestricted Fund [Technology Fees])

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
PURCHASE OF FURNISHINGS

The Board authorized Wallace State Community College – Hanceville to purchase furnishings and fixtures for the new Health and Life Sciences building. This purchase must be completed no later than October 25, 2013, or this authorization will expire. Fiscal consideration: \$750,000 – College Plant Fund (Unexpended)

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 SPECIAL POPULATIONS TRAINING FUNDS

The Board authorized the allocation of a portion of the 2012-2013 Special Populations Training Funds as outlined below. Fiscal consideration: \$201,425 – 2012-2013 Education Trust Fund Special Populations Training Appropriation

\$94,400	Bevill State Community College
\$85,275	Calhoun Community College
\$21,750	Ingram State Technical College

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 WORKFORCE DEVELOPMENT TRAINING FUNDS

The Board authorized the allocation of a portion of the 2012-2013 Workforce Development Training Funds as outlined below. Fiscal consideration: \$233,510 – 2012-2013 Education Trust Fund Workforce Development Training Appropriation

\$37,000	Bevill State Community College
\$15,000	Calhoun Community College
\$17,710	Jefferson Davis Community College
\$ 8,750	Ingram State Technical College
\$79,050	Jefferson State Community College

\$76,500 Wallace State Community College – Hanceville
\$14,500 Wallace State Community College – Selma

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Hunter, second by Dr. Richardson, the Board voted unanimously to adopt the following two (2) items:

J. F. DRAKE STATE TECHNICAL COLLEGE
NAMING OF A BUILDING

The Board authorized the President of Drake State Technical College to name its recently renovated Salon Management Technologies building the Norma Powers-Jenkins Building. Fiscal consideration: None

SOUTHERN UNION STATE COMMUNITY COLLEGE
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Southern Union State Community College. Fiscal consideration: None

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
NAMING OF A FACILITY

On motion by Dr. Elliott, second by Mrs. Ella Bell, the Board voted unanimously to authorize the President of Wallace State Community College – Hanceville to name its softball field in honor of Mr. H. D. “Pete” Harris, and adopt the subsequent resolution recognizing Mr. Harris’s service and leadership. Fiscal consideration: None

RECOGNIZING THE SERVICE AND LEADERSHIP OF
H. D. “PETE” HARRIS

WHEREAS, H. D. “Pete” Harris has been instrumental in the success of the Wallace State Community College softball program; and

WHEREAS, Pete Harris and the late Coach Bobby McCracken, for whom the Wallace State Softball Stadium is named, committed to have the new softball field ready for play during the 2003 season and worked night and day to meet that goal; and

WHEREAS, the Wallace State Lady Lions hosted the 2003 NJCAA District Playoff on the new field and went on to qualify for their first NJCAA National Tournament appearance, beginning an era of success for the program that has included seven ACCC Division 1/NJCAA Region 22 Softball Championships, seven NJCAA National Tournament Appearances, one National Title and two National Runner-Up finishes; and

WHEREAS, Mr. Harris has become a fixture with the Wallace State Softball Program as a volunteer who instinctively knows what needs to be done and who makes it his responsibility to do whatever work is needed, whether that is mowing the grass, weed eating, lining the field, hauling dirt, or cleaning the facility; and

WHEREAS, his mission is to allow the coach and players to focus on the fundamentals necessary for a successful program – performance at the top levels on the field and in the classroom; and

WHEREAS, in addition to the team’s athletic successes, the Lady Lions are routinely named among the NJCAA’s Academic Teams of the Year and its players regularly featured on the lists of the NJCAA’s academic achievement honorees; and

WHEREAS, Pete Harris is widely respected, admired, and loved by athletes, staff, and community members for his servant leadership; and

WHEREAS, his enthusiasm for the Wallace State softball program and influence in the community has made him an excellent spokesperson for the program; and

WHEREAS, the Chancellor of the Alabama Community College System recommends this action:

NOW, THEREFORE, BE IT RESOLVED that the Alabama State Board of Education hereby recognizes and honors H. D. "Pete" Harris for his contributions to this community and to Wallace State Community College by naming the softball field at the Bobby McCracken Softball Stadium as the H. D. "Pete" Harris Softball Field.

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich updated the Board on his activities since his last report: attended the Governor's Career and College Ready Task Force meeting; spoke to the Arab Chamber of Commerce; attended the Marshall County Legislative Reception; attended the American Association of Community College's annual convention, where Dr. Linda Young and Dr. Perry Ward were honored for 25 years of service as college presidents, and Dr. Hank Dasinger was recognized as a first-year president; and attended the Senate Finance and Taxation Education Committee meeting. The Chancellor notified the Board that at his request the Alabama Technology Network (ATN) is in the process of moving its corporate office to Montgomery. He expects the operation of ATN out of Montgomery will be more efficient and more beneficial to the Alabama Community College System.

Dr. Heinrich explained to the Board that after very careful study, review and consideration, he has determined that it is currently in the best interest of the Alabama Community College System and the affected institutions to terminate the presidential searches for both Shelton State Community College and Southern Union State Community College without filling either position. His election in this regard conforms to the State Board's policy 203.01 and emanates from concerns related to the search procedures and guidelines. He plans to convene a presidential search policy and guidelines review team; charge the review team with the task of studying and reviewing the system's current presidential search policy and guidelines and making recommendations to him of any proposed modifications or changes that would facilitate presidential searches to further ensure that the system will always have a process to attract and employ outstanding community college presidents; upon completion of the review team's work and receipt of a report, he, in his capacity as chancellor, will then bring a formal recommendation, if any, to the State Board of Education for its consideration; and upon the timely completion of the review of policy and guidelines and the process of any revised presidential search policy, he intends to reinstate both the Southern Union State Community College and Shelton State Community College searches, at which time each will begin over and upon the commencement of both presidential searches, all interested candidates, including those who applied for the current searches, will be free to apply for consideration.

DATE AND LOCATION OF NEXT MEETINGS

The next regularly scheduled Board work session for postsecondary matters will be held on Thursday, May 9, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, May 23, in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Dr. Elliott, the Postsecondary Education meeting was adjourned unanimously at 9:45 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, AUGUST 22, 2013, 9:35 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:35 a.m. on Thursday, August 22, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: DR. CHARLES ELLIOTT
VICE PRESIDENT**

The postsecondary meeting was called to order by Dr. Elliott. The Pledge of Allegiance followed the invocation by Rev. Gregg Duke, Pastor of Riverside Church in Prattville, Alabama.

On roll call, the following Board members were present:

Mrs. Ella Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mrs. Stephanie Bell, Mrs. Betty Peters and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended adding to the agenda items VIII.A.5. Central Alabama Community College, Resignation of the President; and VIII.A.6. Gadsden State Community College, Resignation of the President. On motion by Mrs. Hunter, second by Dr. Richardson, the agenda was approved unanimously as amended.

APPROVED

MINUTES OF JULY 9, 2013 MEETING

On motion by Mrs. Roberts, second by Dr. Richardson, the minutes of the July 9, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Ella Bell, second by Mrs. Roberts, the Board voted unanimously to adopt the following six (6) items:

**ALABAMA SOUTHERN COMMUNITY COLLEGE
RENOVATION PROJECT – 29.110.2013.001**

The Board authorized Alabama Southern Community College to renovate approximately 8,000 square feet of the Workforce Development Center on the Monroeville Campus. Planning must be completed and construction contracts executed no later than May 22, 2014, or this authorization will expire. Fiscal

consideration: \$1,250,000 (\$799,022 – College Plant Fund [Unexpended]; and \$470,978 – PSCA Funds [Project #706C])

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
CHANGE OF INSTRUCTIONAL ROLE

The Board adopted the *Change of Instructional Role of Drake State Community and Technical College*.
Fiscal consideration: None

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
REVISE SPECIAL BUILDING FEE

The Board authorized Drake State Community and Technical College to increase the Special Building Fee of \$5 per credit hour to \$9 per credit hour beginning with the Fall 2013 term and continuing until all authorized revenue bonds are retired. Fiscal consideration: The College's current outstanding long-term debt is \$2,515,000 with annual debt service payments of approximately \$293,000. An increase in the Special Building Fee would generate approximately \$132,000 in additional revenue annually for the College.

ENTERPRISE STATE COMMUNITY COLLEGE
ADDITION OF INSTRUCTIONAL SITE

The Board approved an additional site for Enterprise State Community College for academic year 2013-2014. Fiscal consideration: The operation of this site proposed herein is within the budget of the college.

SNEAD STATE COMMUNITY COLLEGE
REFUNDING OF BOND ISSUE

The Board authorized the issuance of its Snead State Community College Revenue Refunding Bonds for the purpose of refunding the Board's Snead State Community College Revenue Bonds, Series 2003. The Board further authorized the Chancellor to cause to be prepared an authorizing resolution and related documents for the Board's future consideration and to execute a purchase agreement, as appropriate, with respect to such Bonds, subject to approval of the authorizing resolution by the Board. Fiscal consideration: \$334,000 – Approximate savings on the refinancing

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
RENOVATION PROJECT – 16.380.2013.003

The Board authorized Wallace State Community College – Hanceville to replace the roof of the Student Center. Planning must be completed and construction contracts executed no later than May 22, 2014. Fiscal consideration: \$410,000 – College Plant Fund (Facility Renewal Fees)

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following six (6) items:

BISHOP STATE COMMUNITY COLLEGE
OPTION MONEY TO PURCHASE THE MOBILE PRESS REGISTER BUILDING

The Board authorized the President of Bishop State Community College, to deliver \$200,000 as "Option Money" to Anchor Title Insurance, LLC, as payment to purchase the Mobile Press Register Building. Fiscal consideration: \$200,000 – College Plant Fund (Unexpended)

CENTRAL ALABAMA COMMUNITY COLLEGE
LEASE AGREEMENT

The Board authorized the Acting President of Central Alabama Community College, subject to review by the Chancellor and the Chancellor's legal office, to renew its lease agreement beginning July 1, 2013, through June 30, 2015, with the Alabama Department of Labor. Fiscal consideration: Lease will generate \$14,424 annually

JEFFERSON DAVIS COMMUNITY COLLEGE
SALE OF REAL PROPERTY

The Board authorized the President of Jefferson Davis Community College, subject to review by the Chancellor and the Chancellor's legal office, to sell residential property located at 119 Alco Drive, Brewton, Alabama, by public auction. Fiscal consideration: None

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
TIME EXTENSION ON PURCHASE OF REAL PROPERTY

The Board approved an extension of time for Faulkner State Community College to purchase property located on Highway 59 South, Gulf Shores, Alabama, originally approved by the Board on September 27, 2012. This purchase must be executed by December 31, 2013. Fiscal consideration: None

CENTRAL ALABAMA COMMUNITY COLLEGE
RESIGNATION OF THE PRESIDENT

The Board accepted the resignation of Dr. Stephen B. Franks as President of Central Alabama Community College effective close of business on October 31, 2013. Fiscal consideration: None

GADSDEN STATE COMMUNITY COLLEGE
RESIGNATION OF THE PRESIDENT

The Board accepted the resignation of Dr. Raymond Staats as President of Gadsden State Community College effective close of business on December 31, 2013. Fiscal consideration: None

SECTION IX
(SUBSIDIARY ACTIONS)

On motion by Dr. Richardson, second by Mrs. Ella Bell, the Board voted unanimously to table the following two (2) items:

J. F. INGRAM STATE TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Operational Guidelines developed for Ingram State Technical College. Fiscal consideration: None

REID STATE TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled the revised Reduction-in-Force Operational Guidelines developed for Reid State Technical College. Fiscal consideration: None

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
REVISED REDUCTION-IN-FORCE GUIDELINES AND IMPLEMENTATION OF
A REDUCTION-IN-FORCE PLAN

On motion by Mrs. Ella Bell, second by Mrs. Hunter, the Board voted unanimously to remove this item from the table for consideration.

On motion by Mrs. Hunter, second by Dr. Richardson, the Board voted unanimously to approve Wallace State Community College – Hanceville's revised Reduction-in-Force Guidelines and the implementation of a Reduction-in-Force Plan. Fiscal consideration: Approximately \$260,000 in salaries and benefits will be saved annually by implementation of the Reduction-in-Force Plan.

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich updated the Board on events he has attended since his last report, including: dinner with Enterprise Electronics Corporation discussing the roll the Community College System will play in the future of that corporation; met with Geneva Mayor Philip Carter, local leaders and three community college presidents discussing the education needs in Geneva and two programs to be offered in that community; spoke during Calhoun Community College's in-service program along with Dr. Tommy

Bice; participated in a panel discussion as part of the Southern Region Minority Supplier Development Council's Business Connections Conference sharing ideas; attended the educational summit in Ozark where Andy Andrews was the keynote speaker; attended the Business Council of Alabama's Governmental Affairs' Annual Conference; met with Dr. Bice, Dr. Fitch and General Paul Hankins, head of the Alabama Association of Independent Colleges and Universities, discussing how to address the state authorization regulations to be beneficial for all, formed a group to move forward with that and feel certain recommendations will be brought to the Board in the future; had a great meeting with the Governor a couple of days ago and plan to meet monthly with him; attended a legislative luncheon hosted by Wallace State Community College – Hanceville; and met with business leaders in Phoenix City and visited the campus of Chattahoochee Valley Community College.

DATE AND LOCATION OF NEXT MEETINGS

The next Board work session for postsecondary matters will be held on Thursday, September 12, 2013, in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, September 26 in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Postsecondary Education meeting was adjourned unanimously at 9:45 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, DECEMBER 12, 2013, 9:31 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session in a joint meeting with K-12 to consider postsecondary education matters beginning at 9:31 a.m. on Thursday, December 12, 2013, in the Auditorium of the Gordon Persons Building in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: DR. CHARLES ELLIOTT
VICE PRESIDENT**

The postsecondary meeting was called to order by Dr. Elliott. The Pledge of Allegiance followed the invocation by Dr. Elliott.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mr. Jeff Newman and Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF NOVEMBER 14, 2013 MEETING

On motion by Mrs. Ella Bell, second by Dr. Richardson, the minutes of the November 14, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Board voted unanimously to adopt the following thirteen (13) items:

**CENTRAL ALABAMA COMMUNITY COLLEGE
PURCHASE OF COMPUTERS AND NETWORK INFRASTRUCTURE**

The Board authorized Central Alabama Community College to purchase computers and network infrastructure. This purchase must be completed no later than June 12, 2014 or this authorization will expire. Fiscal consideration: \$246,000 – Current Unrestricted Fund (Technology Fees)

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE (TRANSFER DEGREES)

The Board approved Drake State Community and Technical College's application for an Associate in Arts and Associate in Science (Transfer Degrees), to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$1,360,000 is required to support the proposed programs. A total of \$4,280,500 will be available through extramural funds and tuition.

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
CERTIFICATE AWARD IN WELDING TECHNOLOGY

The Board approved Drake State Community and Technical College's application for a Certificate Award in Welding Technology, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$70,000 is required to support the proposed program. A total of \$630,500 will be available through extramural funds and tuition.

ENTERPRISE STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN DIGITAL MULTIMEDIA

The Board approved Enterprise State Community College's application for an Associate in Applied Science Degree in Digital Multimedia, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$176,750 is required to support the proposed program. A total of \$182,750 will be available through internal allocations, extramural funds, and tuition.

ENTERPRISE STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN FLIGHT SIMULATOR TECHNICIAN

The Board approved Enterprise State Community College's application for an Associate in Applied Science Degree in Flight Simulator Technician, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$130,000 is required to support the proposed program. A total of \$266,520 will be available through internal allocations and tuition.

ENTERPRISE STATE COMMUNITY COLLEGE
REVISION OF SPECIAL BUILDING FEE

The Board authorized Enterprise State Community College to increase the Special Building Fee of \$5 per credit hour to \$10 per credit hour beginning with the Spring 2014 term and continuing until all authorized revenue bonds are retired. Fiscal consideration: The College's current outstanding long-term debt is approximately \$5,825,000 with annual debt service payments of approximately \$437,483. An increase in the Special Building Fee would generate approximately \$293,000 in additional revenue annually for the College.

SNEAD STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN BUSINESS ADMINISTRATION

The Board approved Snead State Community College's application for an Associate in Applied Science Degree in Business Administration with Options in General Business, Accounting Technology, Web Design, Agribusiness, Finance Management, Logistics, Distribution, and Purchasing, Healthcare Management and Childcare Management, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$321,000 is required to support the proposed program. A total of \$459,300 will be available through internal reallocations, extramural funds, and tuition.

H. COUNCILL TRENHOLM STATE TECHNICAL COLLEGE
REALLOCATION OF 2010 BOND PROCEEDS

The Board authorized by the attached resolution the reallocation of the \$5,500,000 Trenholm State Technical College Recovery Zone Economic Development Revenue Bonds, Series 2010 to the following projects:

Renovate Building F on the Trenholm Campus
Renovate Building N Warehouse and build new paint booth on the Patterson Campus
Complete Renovation of Building D on the Patterson Campus
Renovate Buildings K and B on the Patterson Campus
Renovate Building M on the Patterson Campus
Renovate the entrance to the Patterson Campus
Renovate Building G on the Trenholm Campus
Purchase the GED Building on Mobile Highway

Fiscal consideration: \$5,500,000 – Recovery Zone Economic Development Revenue Bonds, Series 2010

H. COUNCIL TRENHOLM STATE TECHNICAL COLLEGE
RENOVATION PROJECT (BLDG N) – 63.220.2013.002

The Board authorized Trenholm State Technical College to renovate Building N on the Patterson Campus and build a new paint booth. Planning must be completed and construction contracts executed no later than September 12, 2014, or this authorization will expire. Fiscal consideration: \$1,360,000 (\$480,000 – Recovery Zone Economic Development Revenue Bonds, Series 2010; and \$880,000 – PSCA Funds)

H. COUNCIL TRENHOLM STATE TECHNICAL COLLEGE
RENOVATION PROJECT (BLDG F) – 63.220.2013.002A

The Board authorized Trenholm State Technical College to renovate Building F on the Trenholm Campus. Planning must be completed and construction contracts executed no later than September 12, 2014, or this authorization will expire. Fiscal consideration: \$1,100,000 (\$500,000 – Recovery Zone Economic Development Revenue Bonds, Series 2010; and \$600,000 – Title III)

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Wallace Community College – Dothan to purchase instructional equipment for the purpose of upgrading the learning technology for the Criminal Justice program. This purchase must be completed no later than June 12, 2014, or this authorization will expire. Fiscal consideration: \$250,000 – Current Unrestricted Fund

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
PURCHASE OF COMPUTERS AND RELATED EQUIPMENT

The Board authorized Wallace State Community College – Hanceville to purchase computers and related equipment. This purchase must be completed no later than June 12, 2014 or this authorization will expire. Fiscal consideration: \$557,000 – Current Unrestricted Fund (Technology Fees)

ALABAMA COMMUNITY COLLEGE SYSTEM
2014-2015 BUDGET REQUEST

The Board approved the 2014-2015 budget request for the Alabama Community College System and the Department of Postsecondary Education. Fiscal consideration: \$388,248,425 – Operations Request from Education Trust Fund (ETF)

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Hunter, second by Dr. Richardson, the Board voted unanimously to adopt the following thirteen (13) items:

JOHN C. CALHOUN COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Calhoun Community College. Fiscal consideration: None

CENTRAL ALABAMA COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Central Alabama Community College. Fiscal consideration: None

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Chattahoochee Valley Community College. Fiscal consideration: None

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Drake State Community and Technical College. Fiscal consideration: None

JEFFERSON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Jefferson State Community College. Fiscal consideration: None

T. A. LAWSON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Lawson State Community College. Fiscal consideration: None

H. COUNCILL TRENHOLM STATE TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Trenholm State Technical College. Fiscal consideration: None

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Wallace Community College – Dothan. Fiscal consideration: None

LURLEEN B. WALLACE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Lurleen B. Wallace Community College. Fiscal consideration: None

SHELTON STATE COMMUNITY COLLEGE
REDUCTION-IN-FORCE PLAN

The Board authorized Shelton State Community College to implement a Reduction-in-Force Plan, pursuant to State Board of Education Policy 624.01 approved by the State Board of Education on September 22, 2011. Fiscal consideration: None

JOHN C. CALHOUN COMMUNITY COLLEGE
NAMING OF A FACILITY

The Board authorized Calhoun Community College to name the campus baseball and softball park in honor of Fred Frickie. Fiscal consideration: None

GADSDEN STATE COMMUNITY COLLEGE
LEASE AGREEMENT

The Board authorized the President of Gadsden State Community College, subject to review by the Chancellor and the Chancellor's legal office to execute a lease renewal and the Cherokee Scheduling and Maintenance Agreement effective July 1, 2013, until five years after the first day of the first full month following the commencement date, with the Cherokee County Chamber of Commerce. Fiscal consideration: Lease will generate \$18,000 annually.

ALABAMA COMMUNITY COLLEGE SYSTEM
2014 LEGISLATIVE AGENDA

The Board adopted the Legislative Agenda for the Alabama Community College System for the 2014 Alabama Legislative Session(s). The Board further authorized the Chancellor to form position statements and issue directives as necessary during such legislative session(s) to further the interests of the Alabama State Board of Education and the Alabama Community College System. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

No report was given. However, the Chancellor did recognize Wallace State Community College horticulture program for the beautiful poinsettia plants that were on the stage.

DATE AND LOCATION OF NEXT MEETINGS

A Board work session for postsecondary matters was held following this meeting. The next regularly scheduled Board meeting for postsecondary matters will be held on Wednesday, January 8, in the Board Room of the Alabama Center for Postsecondary Education. The next work session will be held on Thursday, January 9, in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Mrs. Hunter, the Postsecondary Education meeting was adjourned by unanimous consent at 9:37 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, FEBRUARY 28, 2013, 9:40 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:40 a.m. on Thursday, February 28, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Reverend Cromwell Handy, Pastor of the Dexter Avenue King Memorial Baptist Church.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Ella Bell, second by Mrs. Peters, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF JANUARY 24, 2013 MEETING

On motion by Mrs. Ella Bell, second by Dr. Richardson, the minutes of the January 24, 2013 meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)

ADOPTED

On motion by Mrs. Hunter, second by Dr. Elliott, the Board voted unanimously to adopt the following three (3) items:

**JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF COMPUTERS AND AUDIO, VIDEO AND NETWORK INFRASTRUCTURE
EQUIPMENT**

The Board authorized Calhoun Community College to purchase computers and audio, video and network infrastructure equipment. This purchase must be completed no later than August 28, 2013, or this authorization will expire. Fiscal consideration: \$735,200 – Current Unrestricted Fund (Technology Fees)

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF TRAINING EQUIPMENT

The Board authorized Calhoun Community College to purchase training equipment for their renewable energy technology program. This purchase must be completed no later than August 28, 2013, or this authorization will expire. Fiscal consideration: \$320,600 – Current Restricted Fund (U.S. Department of Labor ACECET Grant)

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 24.170.2012.001

The Board granted Chattahoochee Valley Community College authorization to expend additional funds on the renovation of the Athletic Complex, previously approved on June 28, 2012. Fiscal consideration: \$133,568 – College Plant Fund (Unexpended)

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Dr. Richardson, second by Mrs. Peters, the Board voted unanimously to adopt the following nine (9) items:

ALABAMA TECHNOLOGY NETWORK
RETIREMENT OF THE PRESIDENT

The Board accepted the retirement of Dr. W. Michael Bailey as President of the Alabama Technology Network effective March 31, 2013. Fiscal consideration: None

BISHOP STATE COMMUNITY COLLEGE
NAMING OF A BUILDING

The Board authorized the President of Bishop State Community College to name the Business Technology Center in honor of the late Dr. Yvonne Kennedy as the *Yvonne Kennedy Business Technology Center*. Fiscal consideration: None

CENTRAL ALABAMA COMMUNITY COLLEGE
LEASE AGREEMENT

The Board authorized the President of Central Alabama Community College, subject to review by the Chancellor and the Chancellor's legal office, to execute a lease with Elite Fitness on the Alexander City Campus. Fiscal consideration: Lease will generate approximately \$12,000 per year.

JEFFERSON DAVIS COMMUNITY COLLEGE
LEASE AGREEMENT

The Board authorized the President of Jefferson Davis Community College, subject to review by the Chancellor and the Chancellor's legal office, to execute lease agreements with Alabama State University. Fiscal consideration: None

JEFFERSON DAVIS COMMUNITY COLLEGE
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Jefferson Davis Community College. Fiscal consideration: None

SHELTON STATE COMMUNITY COLLEGE
APPOINTMENT OF PRESIDENTIAL SEARCH COMMITTEE

The Board appointed a Presidential Search Committee, comprised of the individuals whose names appear on the list below, for the presidential vacancy at Shelton State Community College. Fiscal consideration: Travel expenses that the committee members might incur will be paid by the College. The College also will pay all expenses related to formal notice of the vacancy, including advertising and distribution costs and all costs related to visits by the candidates.

**SHELTON STATE COMMUNITY COLLEGE
PRESIDENT SEARCH COMMITTEE
2013**

Elected Salary Schedule E/H Representative:

Mr. Mike Fields
Job Placement Officer
9500 Old Greensboro Road
Tuscaloosa, Alabama 35405
Office 205-391-2461
Cell 205-886-1952
mfields@sheltonstate.edu

Elected Salary Schedule D Representatives:

Mr. Ronnie Guy
CNC Instructor
5032 Eastern Hills Lane
Cottondale, Alabama 35453
Office 205-391-2441
Cell 205-454-9452
rguy@sheltonstate.edu

Mr. Kevin Burns
Division Chair, Behavioral Sciences
2730 Lakewood Circle
Tuscaloosa, Alabama 35405
Office 205-391-3934
Cell 205-792-8227
kburns@sheltonstate.edu

**Appointed by Chancellor:
Chair**

Dr. Vicki Hawsey
President
Wallace State Community College
Post Office Box 2000
Hanceville, Alabama 35077-2000
Office 256-352-8130
vicki.hawsey@wallacestate.edu

Department Representative:

Dr. Naomi Scales
Education Administrator
Department of Postsecondary Education
Post Office Box 302130
Montgomery, Alabama 36130-2130
334-293-4563
naomi.scales@dpe.edu

Community Representative:

Mr. Tim Parker, Jr.
Chairman
Parker Towing Company
Post Office Box 20908
Tuscaloosa, Alabama 35402
205-391-1112
tparker@parkertowing.com

**Community Leaders
Appointed by Board Member:**

Mr. Joseph Brown
Public Information Representative, Western Division
Alabama Power Company
915 Queen City Avenue
Tuscaloosa, Alabama 35401
205-438-3559
jbrown@southernco.com

Dr. Jeanie Box
Orlean Bullard Beeson School of Education and
Professional Studies
Samford University
800 Lakeshore Drive
Birmingham, Alabama 35229
Office 205-726-2745
Cell 205-305-9839
jabox@samford.edu

Ms. Felyicia Jerald
Manager of Communications
Mercedes-Benz U.S. International, Inc.
1 Mercedes Drive
Vance, Alabama 35490
Office 205-507-3507
Cell 205-394-4395
felyicia.jerald@daimler.com

Mr. Walter Maddox
Mayor of the City of Tuscaloosa
Post Office Box 2089
Tuscaloosa 35403
Office 205-248-5001
mayor@tuscaloosa.com
(Administrative Assistant: Heather McCollum,
hmccollum@tuscaloosa.com)

Dr. Jim McLean
University Professor, Educational Research
University of Alabama
1720 Dauphine Drive
Tuscaloosa, Alabama 35406
Cell 205-454-6253
Home 205-758-9765
jmclean@ua.edu

**SOUTHERN UNION STATE COMMUNITY COLLEGE
APPOINTMENT OF PRESIDENTIAL SEARCH COMMITTEE**

The Board appointed a Presidential Search Committee, comprised of the individuals whose names appear on the list below, for the presidential vacancy at Southern Union State Community College. Fiscal consideration: Travel expenses that the committee members might incur will be paid by the College. The College also will pay all expenses related to formal notice of the vacancy, including advertising and distribution costs and all costs related to visits by the candidates.

SOUTHERN UNION STATE COMMUNITY COLLEGE
PRESIDENT SEARCH COMMITTEE
2013

Elected Salary Schedule E/H Representative:

Ms. Shondae Brown
Coordinator of College Relations
Post Office Box 1000
Wadley, Alabama 36276
Office 256-395-2211 ext. 5145
Home 256-449-9584
Cell 770-855-6244
sbrown@suscc.edu

Elected Salary Schedule D Representatives:

Mr. John Edgar
Math Instructor
505 Martha's Court
Opelika, Alabama 36801
Office 334-745-6437
Home 334-749-1850
Cell 334-744-0780
jedgar@suscc.edu

Mr. Steven A. Simpson
EMS Program Director
2070 Keystone Drive
Auburn, Alabama 36830
Office 334-745-6437
Home 334-821-5182
Cell 334-618-7830
ssimpson@suscc.edu

Appointed by Chancellor:

Chair

Dr. Perry Ward
President
Lawson State Community College
3060 Wilson Road, Southwest
Birmingham, Alabama 35221
Office 205-929-6300
pward@lawsonstate.edu

Department Representative

Ms. Michelle Sylvester
Director of Student Services
Department of Postsecondary Education
Post Office Box 302130
Montgomery, Alabama 36130-2130
334-293-4554
michelle.sylvester@dpe.edu

Community Representative

Judge Bill English
Lee County Probate Office
Post Office Box 811
Opelika, AL 36803-0811
Work: (334) 745-9761
Home: (334) 749-2399
probatejudge@mindspring.com

Community Leaders
Appointed by Board Member:

Mike Speakman
108 North Dean Road
Auburn, Alabama 36830
Office [334-821-0091](tel:334-821-0091)
Home [334-826-3487](tel:334-826-3487)
speakmanlaw@bellsouth.net

George C. Wallace, Jr.
1 South Oak Dr.
Birmingham, Alabama 35242-7942
[205-408-6034](tel:205-408-6034)
georgewallacejr@gmail.com

Mrs. Betty Wellborn
1429 Ridgeview Road
Cragford, Alabama 36255
[256-354-7539](tel:256-354-7539)
bwellborn@wellborn.com

Dr. Kim Bond West
All Creatures Vet. Clinic
2050 Lee County Rd. 137
Auburn, Alabama 36832
Office [334-826-2577](tel:334-826-2577)
Cell 834-332-7199
drkimwest@yahoo.com

Mrs. Robin S. Williams
259 Paris Circle
Roanoke, Alabama 36274
[334-863-8063](tel:334-863-8063)
rswhha53@hotmail.com

SOUTHERN UNION STATE COMMUNITY COLLEGE
PURCHASE OF PROPERTY

The Board authorized the President of Southern Union State Community College, subject to review by the Chancellor and the Chancellor's legal office, to purchase 29.42 acres of vacant land located at the intersection of Alabama Hwy 77 and Roberts Street in Wadley, Alabama. This purchase must be executed within six months. Fiscal consideration: \$88,500 – College Plant Fund (Unexpended)

ALABAMA COMMUNITY COLLEGE SYSTEM
PROFESSIONAL LEGAL LIABILITY INSURANCE

The Board authorized the Chancellor to negotiate the terms of and obtain professional legal liability insurance within certain prescribed parameters and report such to the Board. The Board further authorized and directed each college and the Alabama Technology Network to purchase professional legal liability insurance under the policy recommended by the Chancellor for the coverage period March 1, 2013, through February 28, 2014. Fiscal consideration: Maximum of \$320,500 – Current Unrestricted Fund

SECTION IX
(SUBSIDIARY ACTIONS)

On motion by Dr. Elliott, second by Mrs. Ella Bell, the Board voted unanimously to refer back to committee the following two (2) items.

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 601.05: WHISTLEBLOWER PROTECTION

The Board referred back to committee proposed Policy 601.05: Whistleblower Protection. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 620.02: GRIEVANCES AGAINST PRESIDENTS

The Board referred back to committee proposed Policy 620.02: Grievances Against Presidents. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich welcomed and recognized the leadership class from Trenholm State Technical College in attendance at today's meeting.

Dr. Heinrich updated the Board on his travels and events attended since his last report. Among them, he toured the Alabama Therapeutic Education facility in Columbia; at the request of Senator Gerald Allen, attended a presentation by Fast Command on its Digital Disaster Response System, joined by State Superintendent Tommy Bice; spoke to the Montgomery Area Chamber of Commerce Education and Workforce Development Council; attended the Torchbearer Schools reception and award ceremony sponsored by the State Department of Education; met with Congresswoman Martha Roby and System presidents in her congressional district at Enterprise State Community College; attended the Enterprise Coffee Geneva Economic Development Corporation Annual Investors Luncheon where Congresswoman Roby was the speaker; participated in the Governor's College and Career Ready Task Force meeting; attended the Alabama Economic Development Alliance meeting; and attended the Vertical Team Initiative, a joint effort by K-12, the two-year system and the four-year system to ensure all efforts are made to ready high school students for their next step.

The Chancellor also announced that while Dr. Steve Franks is on leave, Ms. Susan Burrow will be serving as acting president of Central Alabama Community College.

He reported that the Department of Postsecondary staff held an orientation for the two new Board members, Tracy Roberts and Jeff Newman. He thanked the staff for their time and effort. Mr. Jeff Newman also thanked the staff for the volume of information he received at the orientation.

Dr. Heinrich gave each Board member, on behalf of the Presidents' Association, a document on effective advocacy published for the Association of Community College Trustees.

DATE AND LOCATION OF NEXT MEETINGS

The next regularly scheduled Board work session for postsecondary matters will be held on Thursday, March 14, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, March 28, in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Dr. Elliott, the Board voted unanimously to adjourn the Postsecondary Education meeting at 9:54 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, JANUARY 24, 2013, 9:32 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:32 a.m. on Thursday, January 24, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Dr. Elliott.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Ella Bell, second by Mrs. Peters, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF DECEMBER 13, 2012 MEETING

On motion by Mrs. Ella Bell, second by Dr. Richardson, the minutes of the December 13, 2012 meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)

ADOPTED

On motion by Dr. Richardson, second by Mrs. Hunter, the Board voted unanimously to adopt the following five (5) items:

BEVILL STATE COMMUNITY COLLEGE
FOREIGN EDUCATIONAL TOUR

The Board approved Bevill State Community College's foreign educational tour to Venice, Florence, Assisi, Pompeii, and Rome, Italy, which will be conducted May 15-24, 2013, contingent upon travel warnings issued by the U.S. Department of State at the time of departure. Fiscal consideration: No cost to the college. Participants will be responsible for individual costs.

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF COMPUTER SOFTWARE AND HARDWARE

The Board authorized Calhoun Community College to purchase new computer software and hardware. This purchase must be completed no later than June 24, 2013, or this authorization will expire. Fiscal consideration: \$705,500 – Current Unrestricted Fund

GADSDEN STATE COMMUNITY COLLEGE
CHANGE OF FUNDING SOURCE ON RENOVATION PROJECT – 28.190.2012.001

The Board authorized Gadsden State Community College to change the funding source for a portion of the campus gateway renovation project. Fiscal consideration: \$150,000 – College Plant Fund (Unexpended)

REID STATE TECHNICAL COLLEGE
REFUNDING OF BOND ISSUES

The Board authorized the issuance of its approximately \$2,065,000 Reid State Technical College Revenue Refunding Bond, Series 2013 (the "Series 2013 Bond"), for the purpose of refunding the Board's \$3,425,000 initial principal amount Reid State Technical College Tuition Revenue Bonds, Series 2003, dated July 1, 2003. The Board further authorized that other details of the said Series 2013 Bonds will be set forth in the attached resolution. Fiscal consideration: \$112,000 – Approximate savings on the refinancing

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
FOREIGN EDUCATIONAL TOUR

The Board approved Wallace State Community College's foreign educational tour to Venice, Florence, Assisi, Pompeii, and Rome, Italy, which will be conducted May 15-24, 2013, contingent upon travel warnings issued by the U.S. Department of State at the time of departure. Fiscal consideration: No cost to the college. Participants will be responsible for individual costs.

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
LEASE AGREEMENT

On motion by Mrs. Ella Bell, second by Dr. Elliott, the Board voted unanimously to authorize the President of Wallace State Community College – Hanceville, subject to review by the Chancellor and the Chancellor's legal office, to execute a lease agreement beginning February 1, 2013, through January 31, 2014, with Zero RPM, Inc. Fiscal consideration: Lease will generate approximately \$35,714 per year.

SECTION IX
(SUBSIDIARY ACTIONS)

On motion by Dr. Elliott, second by Dr. Richardson, and with Mrs. Ella Bell voting no, the Board removed from the table for consideration the following two (2) items.

Motion was made by Dr. Elliott and seconded by Dr. Richardson to adopt the following two (2) items. During discussion some Board members made known their concerns with these two policies. Mrs. Ella Bell then made a substitute motion to carry over the two policies until the next meeting. Mrs. Roberts seconded. The substitute motion passed with Mrs. Hunter voting no.

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 601.05: WHISTLEBLOWER PROTECTION

The Board carried over to the next meeting the adoption of new Policy 601.05: Whistleblower Protection. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
POLICY 620.02: GRIEVANCES AGAINST PRESIDENTS

The Board carried over to the next meeting the adoption of new Policy 620.02: Grievances Against Presidents. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

The Chancellor updated the Board on his meetings with legislative delegations and others since his last report. He called on Dean Argo to give a progress report on the System's public relations campaign.

Mr. Argo reported that the Department is working with a firm titled BIG Communications to make known the vital role that the Alabama Community College System (ACCS) plays in the state's education process and the state's economy. He showed a short video to be used in a promotion campaign, a booklet that is the Chancellor's 2012 annual report but in a different format, and a proposed new logo.

He noted the next Leadership breakfast with legislators will be on March 14 and invited Board members to participate. The 50th anniversary of the ACCS will be celebrated later this year. Board members gave supportive comments on the campaign.

Chancellor Heinrich presented to the Board the Strategic Framework outlining and providing guidance for his strategic plan. It includes information gathered from the colleges, the presidents and staff of the Department culminating into six themes making up this framework. He noted the importance of aligning the plan with the legislative agenda and with the budget request.

The Chancellor also plans to look at the organizational structure of the ACCS and the Department to be sure it is the most efficient structure. He is encouraged about the partnership that has developed with K-12 and his relationship with Dr. Bice, as well as with a number of the four-year institutions. There are a number of things regarding governance that need to be reviewed in the department and system as well. Board policies and guidelines need to be updated.

Mrs. Ella Bell asked where Marion Military Institute (MMI) belongs in the strategic framework. Chancellor Heinrich said that he sees MMI in the categories of partnership, image, students, and resources. A new partnership has been developed with the Alabama National Guard and returning veterans, which will allow us to expand our workforce, and will take our message into the high schools. Also, MMI can open some doors for us that we cannot open.

Dr. Heinrich presented to the Board a publication by the American Association of Community Colleges (AACC), *Reclaiming the American Dream*, that speaks to the work done by community colleges and the important role that they play.

He has been talking with legislators about discrepancies that occur in the funding of four-year institutions, K-12, and two-year institutions. He presented to the Board a list of agencies funded by the Education Trust Fund along with a breakdown of funding by agency. He noted that the

ACCS share of that fund is slightly over four percent. He is telling legislators that a larger share of that funding would make a huge difference to the System. The last information sheet he presented shows nationwide, by state, budget cuts in higher education since 2008 and where Alabama ranks. It also shows which states have added funds since 2008. He wanted to be sure Board members had this useful information when talking with legislators.

He emphasized the fact that our relationship with K-12 is moving ahead in a positive way. He is going to be involved in an Op Ed piece – BIG Communications will be helping with this – talking about what we are doing as we move forward so people understand what ACCS is doing.

He congratulated Mrs. Stephanie Bell and Mrs. Ella Bell on their re-election, and Mrs. Tracy Roberts and Mr. Jeff Newman on their election, and welcomed them aboard.

DATE AND LOCATION OF NEXT MEETINGS

The next regularly scheduled Board work session for postsecondary matters will be held on Thursday, February 14, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, February 28, in the Board Room of the Alabama Center for Postsecondary Education.

At this time, Elder Debra Taylor of Anointed Remnant International Ministry, and Instructor Assistant in Interior Design and Floristry at Ingram State Technical College, gave a benediction.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adjourn the Postsecondary Education meeting at 10:47 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
TUESDAY JULY 9, 2013, 9:35 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session in a joint meeting with K-12 and Postsecondary Education beginning at 9:35 a.m. on Tuesday, July 9, 2013, in the Auditorium of the Gordon Persons Building in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Pastor Roger Parks, Heritage Baptist Church in Montgomery.

During the K-12 portion of the meeting, the Board elected Dr. Charles Elliott as Vice President of the Board and Mrs. Ella Bell as President Pro Tempore. At this time, Mrs. Stephanie Bell recessed the K-12 meeting in order to consider postsecondary matters, and turned the gavel over to the new Vice President. Dr. Elliott presided over the remainder of the meeting.

The Postsecondary Education portion of the meeting convened at 9:50 a.m.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Ella Bell, second by Mrs. Stephanie Bell, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF JUNE 27, 2013 MEETING

On motion by Mrs. Ella Bell, second by Mrs. Stephanie Bell, the minutes of the June 27, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Stephanie Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following seven (7) items:

JOHN C. CALHOUN COMMUNITY COLLEGE
TIME EXTENSION ON CONSTRUCTION PROJECT – 12.281.2012.003

The Board granted Calhoun Community College an eight-month extension on the previously approved construction project for Phase II of the Alabama Center for the Arts. Planning must be completed and construction contracts executed no later than March 9, 2014. Fiscal consideration: None

ENTERPRISE STATE COMMUNITY COLLEGE
PURCHASE OF TRAINING EQUIPMENT

The Board authorized Enterprise State Community College to purchase an autoclave for their Aviation Maintenance program. This purchase must be completed no later than January 9, 2014, or this authorization will expire. Fiscal consideration: \$310,000 (\$250,000 – Current Restricted Fund – Workforce Development Funds; and \$60,000 – Current Unrestricted Fund – 2012-2013 Enterprise State Budget)

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
CONSTRUCTION PROJECT – 27.251.2013.004

The Board authorized Faulkner State Community College to construct a Performing Arts Pavilion on the Fairhope Campus. Planning must be completed and construction contracts executed no later than April 9, 2014. Fiscal consideration: \$668,000 (\$334,000 – College Plant Fund [Unexpended]; and \$334,000 – Contributions from Fairhope Center for the Performing Arts and the Fairhope Single Tax Colony)

GADSDEN STATE COMMUNITY COLLEGE
RENOVATION PROJECT 28.190.2012.003

The Board authorized Gadsden State Community College to replace the roof of Brown Hall located on their East Broad Campus. Planning must be completed and construction contracts executed no later than April 9, 2014, or this authorization will expire. Fiscal consideration: \$740,000 – College Plant Fund (Unexpended)

NORTHWEST-SHOALS COMMUNITY COLLEGE
RENOVATION PROJECT – 54.320.2013.006

The Board authorized Northwest-Shoals Community College to renovate a recently purchased building which will house the Automotive Service Technology program. Planning must be completed and construction contracts executed no later than April 9, 2014, or this authorization will expire. Fiscal consideration: \$328,000 – PSCA Funds

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
ADDITIONAL AUTHORIZATION ON CONSTRUCTION PROJECT – 16.380.2011.002

The Board granted Wallace State Community College – Hanceville authorization to expend additional funds on the renovation of the new Health and Life Sciences Building, previously approved on December 9, 2010. Fiscal consideration: \$3,400,000 – College Plant Fund (Unexpended)

ALABAMA COMMUNITY COLLEGE SYSTEM AND
POSTSECONDARY PRISON EDUCATION
ALLOCATION OF THE 2013-2014 OPERATIONS AND MAINTENANCE APPROPRIATION
ALLOCATION OF THE 2013-2014 POSTSECONDARY PRISON EDUCATION APPROPRIATION

The Board approved the allocation of the 2013-2014 Education Trust Fund (ETF) appropriation for operations of the two-year colleges and the 2013-2014 postsecondary prison education appropriation as recommended by the Chancellor. Fiscal consideration: \$278,057,050 – 2013-2014 Education Trust Fund Appropriation

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

BEVILL STATE COMMUNITY COLLEGE
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Bevill State Community College. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich gave an update of meetings he has attended since his last report to include: a reception for a leadership change at Mercedes-Benz U.S. International in Vance; a meeting with the State Superintendent of Education and two leaders of the Alabama-Germany Partnership regarding a German Teacher Educational Workshop/Summit to be scheduled for next summer; a meeting of the Governor's College and Career Ready Task Force; a tour of the Donaldson Correctional Facility; and the Partnership Summit and Luncheon hosted by the Business Council of Alabama and the Chamber of Commerce Association of Alabama. He announced to the Board the choice of Dr. Matthew Duke and his team from Auburn University of Montgomery as consultants for the policies and guidelines review. All recommendations from that review will come before the Board. He also noted that early work has begun on next year's legislative agenda, particularly the budget.

DATE AND LOCATION OF NEXT MEETINGS

The next Board work session for postsecondary matters will be held on Thursday, August 8, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, August 22 in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mr. Newman, second by Dr. Richardson, the Postsecondary Education meeting was adjourned unanimously at 10:00 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, JUNE 27, 2013, 9:33 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:30 a.m. on Thursday, June 27, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. ELLA BELL
PRESIDENT PRO TEMPORE**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Dr. John Richter, Pastor of St. John's Evangelical Protestant Church in Cullman and part-time instructor at Wallace State Community College – Hanceville.

On roll call, the following Board members were present:

Mrs. Ella Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mrs. Stephanie Bell, Dr. Yvette Richardson and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended removal from the agenda item VII.A.19. Alabama Community College System and Postsecondary Prison Education, Allocation of the 2013-14 Operations and Maintenance Appropriation and 2013-14 Postsecondary Prison Education Appropriation. On motion by Mrs. Hunter, second by Dr. Elliott, the agenda was approved unanimously as amended.

APPROVED

MINUTES OF MAY 23, 2013 MEETING

On motion by Mrs. Peters, second by Mrs. Roberts, the minutes of the May 23, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Roberts, the Board voted unanimously to adopt the following eighteen (18) items:

**BEVILL STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE AWARD IN
VEHICLE TECHNOLOGY REPAIR**

The Board approved Bevill State Community College's application for an Associate in Applied Science Degree and Certificate Award in vehicle Technology and Repair with Options in

Automotive Services Excellence, Auto Body Repair, Diesel Engine, Alternative Fuels and All-Terrain Vehicles, to be implemented Fall Semester 2013. Fiscal consideration: No new funds are required for this program; however, \$617,040 will be available through tuition.

J. F. DRAKE STATE TECHNICAL COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN BUSINESS ADMINISTRATION

The Board approved Drake State Technical College's application for an Associate in Applied Science Degree in Business Administration with Options in Accounting, General Business Administration, Management and Office Administration, to be implemented Fall Semester 2013. Fiscal consideration: No new funds are required for this program; however, \$616,680 will be available through tuition.

J. F. DRAKE STATE TECHNICAL COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE AWARD
IN SALON AND SPA MANAGEMENT

The Board approved Drake State Technical College's application for an Associate in Applied Science Degree and Certificate Award in Salon and Spa Management with Options in Cosmetology, Massage Therapy, Esthetics, Nail Technology and Barbering, to be implemented Fall Semester 2013. Fiscal consideration: No new funds are required for this program; however, \$488,268 will be available through tuition.

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
CERTIFICATE AWARD IN 3D ANIMATION & VISUAL EFFECTS/
/COMPUTER GENERATED IMAGERY

The Board approved Faulkner State Community College's application for a Certificate Award in 3D Animation and Visual Effects//Computer Generated Imagery, to be implemented Fall Semester 2013. Fiscal consideration: The College projects that \$925,091 is required to support the proposed program. A total of \$2,103,514 will be available through internal reallocations, extramural funds and tuition.

JAMES H. FAULKNER STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN VETERINARY TECHNOLOGY

The Board approved Faulkner State Community College's application for an Associate in Applied Science Degree in Veterinary Technology, to be implemented Fall Semester 2013. Fiscal consideration: The College projects that \$763,000 is required to support the proposed program. A total of \$1,105,000 will be available through internal reallocations, extramural funds and tuition.

JEFFERSON STATE COMMUNITY COLLEGE
DESIGNATION OF CHILTON-CLANTON CENTER AS A BRANCH CAMPUS

The Board approved the designation of the Chilton-Clanton Center as a branch campus for Jefferson State Community College. Fiscal consideration: Estimated funds required to support the branch campus for the next three years total \$3,359,878. Available funds from tuition and fees for the next three years are expected to total \$4,248,630.

JEFFERSON STATE COMMUNITY COLLEGE
DESIGNATION OF ST. CLAIR-PELL CITY CENTER AS A BRANCH CAMPUS

The Board approved the designation of the St. Clair-Pell City Center as a branch campus for Jefferson State Community College. Fiscal consideration: Estimated funds required to support the branch campus for the next three years total \$3,425,055. Available funds from tuition and fees for the next three years are expected to total \$5,098,268.

NORTHWEST-SHOALS COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE AND CERTIFICATE AWARD IN
SALON AND SPA MANAGEMENT

The Board approved Northwest-Shoals Community College's application for an Associate in Applied Science Degree and Certificate Award in Salon and Spa Management with Options in Cosmetology, Massage Therapy, Esthetics and Nail Technology to be implemented Fall Semester 2013. Fiscal consideration: The College projects that \$1,647,500 is required to support the proposed program. A total of \$2,900,430 will be available through internal reallocations, extramural funds and tuition.

NORTHWEST-SHOALS COMMUNITY COLLEGE
CONSTRUCTION PROJECT – 54.320.2013.002

The Board granted Northwest-Shoals Community College authorization to construct a new building that will house the Associate in Applied Science Degree Program in Spa and Salon Management. Planning must be completed and construction contracts executed no later than March 27, 2014. Fiscal consideration: \$1,800,000 – College Plant Fund (Unexpended)

REID STATE TECHNICAL COLLEGE
ASSOCIATE IN APPLIED TECHNOLOGY DEGREE IN PHYSICAL THERAPY ASSISTANT

The Board approved Reid State Technical College's application for an Associate in Applied Technology Degree in Physical Therapy Assistant, to be implemented Fall Semester 2014. Fiscal consideration: The College projects that \$1,215,000 is required to support the proposed program. A total of \$1,228,848 will be available through internal reallocations, extramural funds and tuition.

SNEAD STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON ADMINISTRATIVE SOFTWARE PURCHASE

The Board authorized Snead State Community College to expend additional funds on hardware and implementation for the previously approved purchase of the new administrative software. This purchase must be completed no later than December 27, 2013. Fiscal consideration: \$400,000 – College Plant Fund (Unexpended)

SOUTHERN UNION STATE COMMUNITY COLLEGE
CONSTRUCTION PROJECT – 35.360.2012.003

The Board authorized Southern Union State Community College to construct a Resource Center to replace the McClintock Ensminger Library on the Wadley Campus. Planning must be completed and construction contracts executed no later than March 27, 2014. Fiscal consideration: \$7,620,000 (\$7,120,000 – College Plant Fund [Renewal & Replacement]; and \$500,000 – College Plant Fund [Unexpended])

H. COUNCILL TRENHOLM STATE TECHNICAL COLLEGE
ASSOCIATE IN APPLIED TECHNOLOGY DEGREE IN
PHYSICAL THERAPY ASSISTANT

The Board approved Trenholm State Technical College's application for an Associate in Applied Technology Degree in Physical Therapy Assistant, to be implemented Fall Semester 2013. Fiscal consideration: The College projects that \$785,000 is required to support the proposed program. A total of \$805,000 will be available through internal reallocations, extramural funds and tuition.

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Wallace Community College – Dothan to purchase instructional equipment for their Welding Program. This purchase must be completed no later than December 27, 2013, or this authorization will expire. Fiscal consideration: \$992,400 – Current Restricted Fund (U.S. Department of Labor/TAACCCT Grant)

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN ENGINEERING TECHNOLOGY

The Board approved Wallace State Community College – Hanceville’s application for an Associate in Applied Science Degree in Engineering Technology with options in Engineering Technology Mechanical/Civil Engineering Technology, Architectural Engineering Technology, Building Construction Management and Building Construction, to be implemented Fall Semester 2013. Fiscal consideration: No new funds are required to support the program; however, \$589,950 will be available through tuition.

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN GENERAL TECHNOLOGY

The Board authorized Wallace State Community College – Hanceville’s application for an Associate in Applied Science Degree in General Technology with options in Agricultural Production, Automotive Body Repair, Auto Mechanics, Heating and Air Conditioning, Diesel Mechanics and Welding, to be implemented Fall Semester 2013. Fiscal consideration: No new funds are required to support the program; however, \$4,050,216 will be available through tuition.

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Wallace State Community College – Hanceville to purchase instructional equipment for the purpose of equipping the simulation center, lecture halls, and labs in the School of Nursing program. This purchase must be completed no later than December 27, 2013, or this authorization will expire. Fiscal consideration: \$880,000 – College Plant Fund (Unexpended)

LURLEEN B. WALLACE COMMUNITY COLLEGE
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Lurleen B. Wallace Community College to purchase instructional equipment their Welding Program. This purchase must be completed no later than December 27, 2013, or this authorization will expire. Fiscal consideration: \$800,000 – Current Restricted Fund (U.S. Department of Labor/TAACCCT Grant)

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Roberts, second by Dr. Elliott, the Board voted unanimously to adopt the following two (2) items:

ALABAMA SOUTHERN COMMUNITY COLLEGE
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Alabama Southern Community College. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
2013-2014 SALARY SCHEDULES

The Board adopted the 2013-2014 salary schedules for the community and technical colleges and the Alabama Technology Network. Fiscal consideration: \$454,000,000 – Current Unrestricted and Restricted Funds (approximate)

SECTION IX
(SUBSIDIARY ACTIONS)

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
REVISED REDUCTION-IN-FORCE GUIDELINES AND IMPLEMENTATION OF
A REDUCTION-IN-FORCE PLAN

The Board tabled until the August meeting Wallace State Community College – Hanceville’s revised Reduction-in-Force Guidelines and the implementation of a Reduction-in-Force Plan. Fiscal consideration: Approximately \$260,000 in salaries and benefits will be saved annually by implementation of the Reduction-in-Force Plan.

SECTION X
(CHANCELLOR’S REPORT)

No report was given.

DATE AND LOCATION OF NEXT MEETINGS

A Board work session for postsecondary matters was held following this meeting in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Tuesday, July 9, in a joint meeting with K-12 in the Auditorium of the Gordon Persons Building in Montgomery, Alabama.

ADJOURNMENT

On motion by Mrs. Roberts, second by Mrs. Peters, the Postsecondary Education meeting was adjourned unanimously at 9:50 a.m.

President Pro Tempore

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, MARCH 28, 2013, 9:32 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:32 a.m. on Thursday, March 28, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Reverend Mark Waldo Jr., Rector of the St. Michael and All Angels Episcopal Church in Millbrook.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Dr. Charles Elliott and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended the addition of two items to the agenda: VII.A.12. Central Alabama Community College, Additional Authorization on Consultation and Software Training Services; and VIII.A.6. Shelton State Community College, Presidential Search Committee Member Substitution. On motion by Mrs. Ella Bell, second by Dr. Richardson, the agenda was approved unanimously as amended.

APPROVED

MINUTES OF FEBRUARY 28, 2013 MEETING

On motion by Mrs. Ella Bell, second by Mrs. Peters, the minutes of the February 28, 2013 meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)

ADOPTED

On motion by Dr. Richardson, second by Mrs. Peters, the Board voted unanimously to adopt the following eleven (11) items:

**BISHOP STATE COMMUNITY COLLEGE
CONSTRUCTION PROJECT – 22.152.2012.001**

The Board authorized Bishop State Community College to construct baseball and softball facilities on its Southwest Campus. Planning must be completed and construction contracts executed no later than December 28, 2013. Fiscal consideration: \$1,300,000 – College Plant Fund (Unexpended)

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF FURNISHINGS

The Board authorized Calhoun Community College to purchase furnishings and fixtures for the Business Center Building located at the Decatur Campus, which houses the growing Adult Education program and the Testing Center. This purchase must be completed no later than September 28, 2013 or this authorization will expire. Fiscal consideration: \$262,462 – College Plant Fund (Unexpended)

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF SECURITY SURVEILLANCE INFRASTRUCTURE EQUIPMENT

The Board authorized Calhoun Community College to purchase security surveillance infrastructure equipment from Joint Purchase Agreement (JPA) approved TekLinks, Inc. This purchase must be completed no later than September 28, 2013, or this authorization will expire. Fiscal consideration: \$223,928 – Current Unrestricted Fund

ENTERPRISE STATE COMMUNITY COLLEGE
PURCHASE OF A TELEPHONE SYSTEM

The Board authorized Enterprise State Community College to purchase a telephone system. This purchase must be completed no later than September 28, 2013, or this authorization will expire. Fiscal consideration: \$200,000 – Current Unrestricted Fund

SHELTON STATE COMMUNITY COLLEGE
PURCHASE OF COMPUTERS

The Board authorized Shelton State Community College to purchase computers. This purchase must be completed no later than September 28, 2013, or this authorization will expire. Fiscal consideration: \$360,000 (\$278,320 – Current Unrestricted Fund [Technology Fees]; and \$81,680 – Current Restricted Fund [Title III])

SHELTON STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON CONSULTATION AND SOFTWARE TRAINING SERVICES

The Board authorized Shelton State Community College to expend additional funds on the previously approved purchase of the new administrative software for consultation and software training services. Fiscal consideration: \$224,400 – Current Unrestricted Fund

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
PURCHASE OF COMPUTERS

The Board authorized Wallace Community College – Dothan to purchase computers for administrative and instructional purposes. This purchase must be completed no later than September 28, 2013 or this authorization will expire. Fiscal consideration: \$373,566 – Current Unrestricted Fund (Technology Fees)

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
PURCHASE OF AUDIO VISUAL EQUIPMENT

The Board authorized Wallace State Community College – Hanceville to purchase audio visual equipment. This purchase must be completed no later than September 28, 2013, or this authorization will expire. Fiscal consideration: \$665,000 – College Plant Fund (Unexpended)

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Wallace State Community – Hanceville to purchase instructional equipment for their Drafting and Design Technology Program. This purchase must be completed no later than September 28, 2013, or this authorization will expire. Fiscal consideration: \$158,894 (\$61,722 – Trade-in value of obsolete equipment; and \$97,172 – Current Restricted Fund [U.S. Department of Labor TAACCCT Grant])

ALABAMA COMMUNITY COLLEGE SYSTEM
2013-14 INSTRUCTIONAL SITES

The Board approved instructional sites for the Alabama Community College System for academic year 2013-14. Fiscal consideration: The operation of these sites proposed herein is within the budget of the

two-year colleges. The colleges shall provide annual site financial follow-up reports for all instructional sites and off-campus instructional sites.

ALABAMA COMMUNITY COLLEGE SYSTEM
REVISION OF POLICY 709.01: FOREIGN EDUCATIONAL TOURS

The Board adopted the proposed changes made to Board Policy 709.01: Foreign Educational Tours. The Board authorized that unless an alternative effective date is specified within the policy, the revised policy take effect immediately and declare null and void and supersede any prior versions of this policy. Fiscal consideration: None

CENTRAL ALABAMA COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON CONSULTATION AND SOFTWARE TRAINING SERVICES

On motion by Mrs. Peters, second by Mrs. Ella Bell, the Board voted unanimously to authorize Central Alabama Community College to expend additional funds on the previously approved purchase of the new administrative software for consultation and software training services. Fiscal consideration: \$330,000 – Current Unrestricted Fund

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Board voted unanimously to adopt the following five (5) items:

GADSDEN STATE COMMUNITY COLLEGE
LEASE AGREEMENT

The Board authorized the President of Gadsden State Community College to renew its park lease (Dub Parker Park) with the City of Gadsden. Fiscal consideration: \$1.00 per year income

Proclaiming April as National Community College Month

WHEREAS, Alabama's public community college system is the state's single largest system of public higher education and is Alabama's most affordable and accessible system of higher education; and

WHEREAS, Alabama's 25 public community and technical colleges, Marion Military Institute; Athens State University; the Alabama Industrial Development Training Institute; and the Alabama Technology Network provided a broad array of educational services for hundreds of thousands of individuals in 2012, meeting diverse and changing local needs and fulfilling a vital function within their service areas; and

WHEREAS, the Alabama Community College System enrolls more than half of all freshmen and sophomores in Alabama, enrolling nearly 150,000 credit students in its academic and career technical education programs in 2012, 95 percent of whom are Alabama residents, with approximately 15,000 community college students transferring yearly to a public four-year institution; and others in career technical fields leading directly to employment; and

WHEREAS, more than 254,000 students in Alabama's community colleges have utilized the Statewide Articulation and Transfer Reporting System to assure the transfer of their academic work toward bachelor's degrees at four-year institutions since the articulation agreement's inception in 1998; and

WHEREAS, the Alabama Community College System enrolled more than 7,000 high school students in its dual enrollment and early college programs in 2012; providing high-achieving students with rigorous courses beyond those offered at the secondary level, increasing college access to low-income, racially/ethnically diverse, and first generation college attendees, and others who would not otherwise be college bound, and offering career and technical programs in high-demand, high-wage occupations to more than 3,200 dually-enrolled high school students; and

WHEREAS, the Alabama Community College System, partnering with business, industry, and government, provided customized training, job skills training, and workforce development services for more than 106,000 Alabama workers and job seekers, and specialized services and training for more than 1,200 companies in 2012, providing essential contributions to the state's economic development; and

WHEREAS, more than 800,000 Alabamians age 16 and older have neither a high school diploma nor a GED, the Alabama Community College System served more than 24,000 individuals through its adult literacy education programs and services in 2012; and

WHEREAS, the community college system remains committed to public service and works daily to help individuals reach their personal goals, and in the process, helps build communities; and

WHEREAS, the Chancellor of the Alabama Department of Postsecondary Education recommends this action:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education hereby recognizes the accomplishments of Alabama's public community college system as it continues to fulfill its unique and distinctive mission of providing a unified system of institutions delivering accessible, affordable and superior educational opportunities, and workforce training and services to all of Alabama, yielding a well-educated, productive citizenry and a better prepared workforce; and

BE IT FURTHER RESOLVED, That the Alabama State Board of Education hereby proclaims April as National Community College Month in Alabama and urges all Alabamians and business and industry leaders, who are committed to developing Alabama's workforce for the 21st century, to use and support their local community colleges.

The Alabama Community College System's Recognition of Alabama Veterans

WHEREAS, the men and women who have served in the branches of the armed forces and represented America's finest tradition of the "citizen-soldier" should be applauded for their selflessness and heroism; and

WHEREAS, Alabama's veterans have patriotically served their country with bravery, valor, and distinction when called upon in times of national crisis; and

WHEREAS, according to the Veterans Association there are approximately 418,000 veterans in Alabama; Ninety-one percent of Alabama veterans are men, and nine percent are women; and

WHEREAS, those 418,000 veterans represent about 11 percent of the civilian population aged 18 and over; and

WHEREAS, the state community and technical colleges have a proud tradition of recognizing exemplary service and providing a world-class education to the people in its communities; and

WHEREAS, The Alabama Community College System's network of institutions provide a unified service delivery system in all geographical regions of the state; and

WHEREAS, the Chancellor of Postsecondary Education recommends that each college individually, and The Alabama Community College System collectively, provide support and encouragement to veterans by making our existing services and programs available and by developing and extending support, counseling and referral services; and

WHEREAS, the Alabama Community College System appreciates the sacrifices veterans and their families make each day of their service, as well as all of their comrades in arms and their families:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education hereby recognizes the tremendous personal sacrifices made by Alabama's veterans who proudly served their country and takes this opportunity to express its solemn support and affirm its gratitude; and

BE IT FURTHER RESOLVED, That it is the Board's intent that Recognition of Alabama's Veterans will complement those efforts that are already being sponsored by the American Legion, the Veterans of Foreign Wars, the Disabled American Veterans and other veterans organizations; and

BE IT FURTHER RESOLVED, That it is our prayer that this resolution will offer comfort to those veterans who so honorably served our country on foreign and domestic soil.

**The Alabama Community College System's
Global War on Terrorism**

WHEREAS, men and women who are members of Alabama's National Guard and reserve units represent America's finest tradition of the "citizen-soldier"; and

WHEREAS, Alabama's "citizen-soldiers" have patriotically served their country with bravery, valor, and distinction when called upon in times of national crisis; and

WHEREAS, Alabama National Guard and reserve units have been placed on notice of immediate call-up with many units already in active service in support of Global War on Terrorism; and

WHEREAS, this call-up not only interrupts the lives of "citizen-soldiers" but can also place tremendous personal, financial, and emotional pressures on their immediate family members; and

WHEREAS, there is a need to provide a statewide-coordinated program of assistance to the immediate family members of those called to active duty; and

WHEREAS, the state community and technical colleges have a proud tradition of rapid response in meeting the pressing needs of the state and its citizens; and

WHEREAS, the Alabama Community College System's network of institutions provide a unified service delivery system in all geographical regions of the state; and

WHEREAS, the Chancellor of Postsecondary Education recommends that each college individually, and The Alabama Community College System collectively, respond to the needs of the immediate families of activated National Guard and reserve members by making our existing services and programs available and by developing and extending support, counseling and referral services to family members:

NOW, THEREFORE, BE IT RESOLVED, That the Alabama State Board of Education hereby recognizes the tremendous personal sacrifices made by Alabama's "citizen-soldiers" who proudly serve their country in support of Global War on Terrorism and takes this opportunity to express its solemn support and affirm its gratitude; and

BE IT FURTHER RESOLVED, That the Chancellor is authorized to utilize all appropriate resources of The Alabama Community College System to provide immediate and long-range assistance and support to activated soldiers and their immediate families as they adjust to this abrupt and traumatic change to include but not limited to the following initiatives:

1. **TUITION REFUNDS.** Tuition refunds will be made to Alabama service men and women who have been activated as part of Global War on Terrorism and who have personally incurred tuition expenses.
2. **GLOBAL WAR ON TERRORISM SCHOLARSHIPS.** Tuition scholarships shall be provided to children and spouses of Alabama service men and women who have been activated as part of Global War on Terrorism. Such tuition scholarships shall be available to qualified family members. Such tuition scholarships shall be available only after all other federal financial assistance is applied.
3. **FAMILY SUPPORT SERVICES.** Each college's counseling staff will make available group counseling services to the families affected. These services may include stress management seminars, financial planning seminars, family support groups, or other related services.
4. **STUDENT MOBILIZATION.** Our students are our most valuable resource and asset. Student leaders from Alabama's two-year colleges will marshal their energies and talents in support of Alabama's response to this crisis.

BE IT FURTHER RESOLVED, That it is the Board's intent that Global War on Terrorism will complement those efforts that are already being sponsored by the American Legion, the Veterans of Foreign Wars, the Disabled American Veterans and other veterans organizations; and

BE IT FURTHER RESOLVED, That it is our prayer that Global War on Terrorism will offer comfort to those families who must bear the burden of freedom most personally, and that those who serve our country on foreign soil will return safely.

**Resolution in Support of the
Alabama Articulation and General Studies Committee/
Statewide Transfer & Articulation Reporting System
(AGSC/STARS Program)**

WHEREAS, the Statewide Transfer & Articulation Reporting System (STARS) is a web-based data system that allows students, advisors, faculty and administrators of all Alabama public community and technical colleges and universities to access information about the general studies curriculum, articulation of degree program requirements, and the transfer of academic credit; and

WHEREAS, in the late 1980's and early 1990's the members of the Alabama State Legislature began to proactively address the growing problems that in-state public college students faced when they would attempt to transfer their college course credit from one public institution of higher education to another; and

WHEREAS, in March of 1994, ACT 94-202 was passed and the Articulation and General Studies Committee (AGSC) was created; and

WHEREAS, the AGSC was given responsibility for the on-going oversight and monitoring of the STARS System; and

WHEREAS, students who attend public two-year colleges in Alabama use the STARS website to obtain an AGSC approved transfer guide in their major; and

WHEREAS, these transfer guides, when used correctly, guide students through their first two years of coursework and prevent the loss of credit hours upon transfer to the selected public four-year universities in Alabama while saving them time and tuition dollars; and

WHEREAS, each year over 80,000 transfer guides are obtained and used by prospective transfer students and their advisors in Alabama; and

WHEREAS, advisors and counselors across the state can now use the information provided on the STARS Transfer Guides to help students as they attempt to plan out their education process; and

WHEREAS, since the Fall of 1998, over 900,000 STARS Transfer Guides have been obtained by students and their advisors – this number should pass the one million mark within the next year or so; and

WHEREAS, one of the greatest outcomes of the AGSC/STARS Program is the cooperation and teamwork that has resulted from the establishment of over 30 discipline committees across the state. These committees are made up of faculty members from both the public two-year and four-year institutions; and

WHEREAS, the Alabama Articulation Program has been viewed as a model transfer program in the southeast region and throughout the nation; other states such as Texas, Michigan, Kentucky, and Mississippi having all inquired about the implementation and success of Alabama's program:

NOW, THEREFORE, BE IT RESOLVED, that the Alabama State Board of Education hereby voices its support of the AGSC/STARS Program, the students utilizing this program, and the individuals that are working tirelessly to ensure that the students within the Alabama Community College System have the opportunity to seamlessly transfer to public four-year institutions in the state of Alabama.

**SHELTON STATE COMMUNITY COLLEGE
PRESIDENTIAL SEARCH COMMITTEE MEMBER SUBSTITUTION**

On motion by Dr. Richardson, second by Mrs. Ella Bell, the Board voted unanimously to approve the substitution of Harrison Taylor as a member of the Shelton State Community College Presidential Search Committee. Fiscal consideration: None

**SECTION X
(CHANCELLOR'S REPORT)**

Chancellor Heinrich introduced Ms. Camille Cochrane who is on loan from Shelton State Community College. She will serve the roll of Special Assistant to the Chancellor and will be spearheading the review of policies and guidelines. She will also provide other support to the colleges as deemed necessary.

Dr. Heinrich updated the Board on the two presidential searches that are ongoing at this time. The search committees have narrowed their respective candidates to 12. Community receptions, committee interviews and interviews with the Chancellor will take place next week. The Chancellor will bring recommendations to fill both positions to the Board on April 25.

The Chancellor reported to the Board on his travels and events attended since his last report. He participated in the Bishop State Foundation Gala and toured Bishop's campuses; Dean Argo and he met with Wallace Community College's legislative delegates and he spoke with the Dothan Rotary Club; he attended Governor Bentley and Commerce Secretary Canfield's Partners' Breakfast and press event for the unveiling of the Department of Commerce's new external marketing program and website; attended the Economic Development Association of Alabama's legislative luncheon along with Amy Brabham and Dean Argo; attended the Madison County Chamber of Commerce's legislative reception along with Dean Argo and spoke to their group as part of their annual trip to Montgomery; toured Reid State Technical College's Evergreen and Atmore campuses and attended the Community Foundation of South Alabama Annual Luncheon as Dr. Little's guest; attended the Alabama Democratic Senators' reception; participated in the All-Alabama Academic Team Recognition Program along with Ella Bell and Betty Peters, a terrific event recognizing our best and brightest students; Amy Brabham and he served on panels during the Governmental Excellence 2013 Workforce Development Conference sponsored by Auburn University's Center for Government Services; and just yesterday moved closer to signing an agreement with the Alabama National Guard to work cooperatively on career events.

DATE AND LOCATION OF NEXT MEETINGS

The next regularly scheduled Board work session for postsecondary matters will be held on Thursday, April 11, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, April 25, in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Mrs. Peters, the Postsecondary Education meeting was adjourned by unanimous consent at 9:50 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, MAY 23, 2013, 9:30 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:30 a.m. on Thursday, May 23, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: MRS. STEPHANIE BELL
VICE PRESIDENT**

The postsecondary meeting was called to order by Mrs. Bell. The Pledge of Allegiance followed the invocation by Dr. Jonathan Watts, a Methodist minister and Instructor of Religion and Philosophy at Snead State Community College.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mrs. Betty Peters and Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Ella Bell, second by Dr. Richardson, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF APRIL 25, 2013 MEETING

On motion by Mrs. Roberts, second by Mrs. Ella Bell, the minutes of the April 25, 2013 meeting were approved unanimously as presented.

SECTION VI

PUBLIC HEARING

There were no individuals registered to speak to the Board during the Public Hearing.

SECTION VII

(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Board voted unanimously to adopt the following six (6) items:

**BEVILL STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 64.141.2011.001**

The Board authorized Bevill State Community College to remodel the indoor pool and wellness area on the Fayette Campus to create the Welding Technology shop and Industrial Maintenance Electrical Technology lab. Planning must be completed and construction contracts executed no later than February 23, 2014, or this authorization will expire. Fiscal consideration: \$732,000 (\$532,000 – Education

Facilities Excellence Act of 2007 Bond Issue – Project #7C36; and \$200,000 – College Plant Fund [Unexpended])

JOHN C. CALHOUN COMMUNITY COLLEGE
TIME EXTENSION ON CONSTRUCTION PROJECT – 12.281.2012.002

The Board granted Calhoun Community College a nine-month extension on the previously approved project to construct a Science and Student Support Services Building and parking deck and to restructure the campus access on the Wynn Drive Campus. Planning must be completed and construction contracts executed no later than February 23, 2014. Fiscal consideration: None

SHELTON STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 14.341.2012.003

The Board granted Shelton State Community College authorization to expend additional funds on the renovation of a building located on the C. A. Fredd Campus to create science laboratories and classrooms, previously approved on December 13, 2012. Fiscal consideration: \$350,000 – Current Restricted Fund (Title III B – HBCU)

SNEAD STATE COMMUNITY COLLEGE
REVISION OF HOUSING FEES

The Board authorized Snead State Community College to increase semi-private dorm rates by \$100 from \$975 to \$1,075 per student per semester and private room rates from \$975 to \$1,400, effective Fall Semester 2013; to increase the rates of rental houses by an average of \$150 per semester, effective Fall Semester 2013; and to adjust the summer semi-private and private dorm rates. Fiscal consideration: \$20,000 – Additional revenue annually

GEORGE CORLEY WALLACE STATE COMMUNITY COLLEGE – SELMA
PURCHASE OF INSTRUCTIONAL EQUIPMENT

The Board authorized Wallace State Community College – Selma to purchase instructional equipment for their Drafting and Design Technology Program. This purchase must be completed no later than November 23, 2013, or this authorization will expire. Fiscal consideration: \$412,305 – Current Restricted Fund (U.S. Department of Labor TAACCCT Grant)

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT FUNDS - SKILLSUSA

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development funds to provide scholarships for 2013 SkillsUSA – Alabama competition winners who are entering or have entered postsecondary education. Fiscal consideration: \$10,000 – 2012-2013 Education Trust Fund Workforce Development Appropriation

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Ella Bell, the Board voted unanimously to adopt the following three (3) items:

NORTHEAST ALABAMA COMMUNITY COLLEGE
LEASE AGREEMENT – HUNTINGDON COLLEGE

The Board authorized the President of Northeast Alabama Community College, subject to review by the Chancellor and the Chancellor's legal office, to execute a lease agreement with Huntingdon College for the Adult Degree Completion Program. Fiscal consideration: None

SOUTHERN UNION STATE COMMUNITY COLLEGE
LEASE AGREEMENT – HUNTINGDON COLLEGE

The Board authorized the President of Southern Union State Community College, subject to review by the Chancellor and the Chancellor's legal office, to execute a lease agreement with Huntingdon College for the Adult Degree Completion Program. Fiscal consideration: None

SOUTHERN UNION STATE COMMUNITY COLLEGE
REVISION OF REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised 2013 Reduction-in-Force Guidelines developed for Southern Union State Community College. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich recognized a guest of Mrs. Mary Scott Hunter, Mr. Hal Brewer, co-founder and president of Intuitive Research and Technology in Huntsville, and thanked him for his support of his employees by paying for their training at Alabama's community colleges.

Dr. Heinrich thanked the presidents with athletic programs for their support of those programs and called on Dean Myrick, Alabama Community College Conference Commissioner, who recognized three coaches for the large roles they played in a great spring season in community college sports.

Jayne Clem, head softball coach at Wallace State Community College-Hanceville since 1999, led the team to the 2013 NJCAA Division I National Softball Championship in St. George, Utah. At Wallace State, Coach Clem has accumulated a career record of 717-177, and her teams have captured the 2008 national championship, finished national runner-up in 2009 and 2010, third in 2012 and have won eight conference championships. She has been named ACCC Coach of the Year 11 times and the Karen Sykes Outstanding Coach of the NJCAA Tournament in 2008 and 2013. She and longtime assistant coach Tracey Grindrod have been the NFCA NJCAA coaching staff of the year twice, and her 2008-09 team was named the NJCAA Academic Team of the Year.

Dan York is the coach of Aksel Olsen of Wallace State Community College-Hanceville who captured the 2013 NJCAA Division I Individual Golf Championship in Lubbock, Texas. His team also finished seventh in the team standings. Coach York has led the Wallace State golf program since 1987, which includes 18 NJCAA national tournaments, finishing runner-up in 1993 and 1996 and third in 1995. His teams have also won eight ACCC Championships. He was inducted into the NJCAA Hall of Fame in 2010, along with former Wallace State golfer Brett Wetterich. He has coached PGA Tour players Wetterich, who was also a Ryder Cup member, and Fredrick Jacobsen, as well as European Tour member Michael Lundberg and WEB.COM tour members Gary Christian and Jonathon Frickie. Country music newcomer Kip Moore also played for Coach York. His teams were named the 2004, 2006, and 2010 NJCAA Academic Team of the Year.

Dave Jennings, head golf coach at Central Alabama Community College since 2001, led his team to the 2013 NJCAA Division I National Golf Championship in Lubbock, Texas. During his career at Central Alabama, his teams have captured six region championships, five district championships, and, of course, this year's national championship. He has coached 14 NJCAA All-Americans, 12 Ping All-Region recipients, and 8 Ping All-Americans. He is a six-time NJCAA Region Coach of the Year, five-time NJCAA District Coach of the Year, and the 2013 NJCAA Division I Coach of the Year. He also received the 2010 Dave Eaton-Golfpride NJCAA National Coach of the Year. In 2010 he coached Team USA at the World University Golf Championship in Antequera, Spain, and was also inducted into the NJCAA Golf Hall of Fame. He served as the NJCAA Division I Golf Coaches Association President from 2008 to 2011. He has had five NJCAA Academic All-American Teams.

All three coaches have continuously stressed academics, which is evident by their respective teams' accomplishments in the classroom. Commissioner Myrick congratulated the three coaches, their teams, President Vicki Hawsey of Wallace State-Hanceville, and Acting President Susan Burrow of Central Alabama. He also wished Mrs. Burrow and the Central Alabama Trojans baseball team good luck as they begin World Series play in Grand Junction, Colorado.

The Chancellor called on Dean Argo to give a final update on the 2013 legislative session. He reported that the Governor signed the education budget and the community college system did fairly well from the standpoint of the Board's legislative agenda. Four out of the five items on that agenda were completed.

The one item that was not completed was the bill to allow the Department of Postsecondary Education to transfer property to colleges. The other four items (the budget, the cosmetology language, the reparations for colleges that had storm damage, and the transfer scholarship program) were completed. He thanked Board members for their visibility during the session and their participation in communicating the community college system needs to legislators. He thanked Chancellor Heinrich for his presence often at the legislature.

Chancellor Heinrich updated the Board on his activities since his last report: he gave commencement speeches at graduation ceremonies at Lawson State Community College, Northwest-Shoals Community College, and Lurleen B. Wallace Community College; spoke to the Montgomery Kiwanis Club; he and Dr. Tommy Bice spoke together about their economic educational plan to the Joint Metro Chamber Meeting, a group representing Birmingham, Huntsville, Mobile and Montgomery; met with Dr. Mike Hardin and Dr. Sam Addy regarding a collaboration between ACCS and The University of Alabama, Culverhouse College of Commerce and Business; attended the PACT Board meeting; and attended the reception for Dr. Marquita Davis, who has resigned as State Finance Director to become Executive Director of the Jefferson County Committee for Economic Opportunity in Birmingham.

DATE AND LOCATION OF NEXT MEETINGS

The next regularly scheduled Board work session for postsecondary matters will be held on Thursday, June 13, 2013, in the Board Room of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, June 27, followed by a work session, in the Board Room of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Mrs. Hunter, the Postsecondary Education meeting was adjourned unanimously at 10:00 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, NOVEMBER 14, 2013, 9:34 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session in a joint meeting with K-12 to consider postsecondary education matters beginning at 9:34 a.m. on Thursday, November 14, 2013, in the Auditorium of the Gordon Persons Building in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: DR. CHARLES ELLIOTT
VICE PRESIDENT**

The postsecondary meeting was called to order by Dr. Elliott. The Pledge of Allegiance followed the invocation by Rev. Demetrius Ford, Pastor of the Sacrifice of Praise Full Gospel Baptist Church in Enterprise, Alabama.

On roll call, the following Board members were present:

Mrs. Ella Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Mrs. Betty Peters
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mrs. Stephanie Bell and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended adding to the agenda item VIII.A.6. Jefferson Davis Community College, Resignation of the President. On motion by Mrs. Ella Bell, second by Mrs. Hunter, the agenda was approved unanimously as amended.

APPROVED

MINUTES OF OCTOBER 24, 2013 MEETING

On motion by Mrs. Roberts, second by Dr. Richardson, the minutes of the October 24, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Roberts, second by Dr. Richardson, the Board voted unanimously to adopt the following two (2) items:

**NORTHWEST-SHOALS COMMUNITY COLLEGE
REDEMPTION OF SERIES 1999 REFUNDING REVENUE BONDS**

The Board approved a resolution calling for the redemption of the State Board of Education – Northwest-Shoals Community College Series 1999 Revenue Refunding Bonds. The Board further authorized the

President, Vice President or Secretary of the Board to take all actions required by the provisions of the Authorizing Resolution to effect the redemption of Series 1999 Bonds. Fiscal consideration: \$280,000 – College Plant Fund (Retirement of Debt)

SNEAD STATE COMMUNITY COLLEGE
REFUNDING OF BOND ISSUE

The Board authorized the issuance of its \$3,615,000 Snead State Community College Revenue Refunding Bond for the purpose of refunding the Board's Snead State Community College Revenue Bonds, Series 2003. Other details of the said Series 2013 Bonds will be set forth in the resolution. Fiscal consideration: \$334,000 – Approximate savings on the refinancing

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Roberts, second by Mrs. Peters, the Board voted unanimously to adopt the following six (6) items:

JOHN C. CALHOUN COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

The Board authorized the President of Calhoun Community College, subject to review by the Chancellor and the Chancellor's legal office, to purchase 9.91+/- acres of property at 103 Wynn Drive, Northwest, Huntsville, Alabama, directly across from Calhoun's Huntsville Campus. This purchase must be executed and closed within six months. Fiscal consideration: \$900,000 (approximately) – College Plant Fund (Unexpended)

NORTHEAST ALABAMA COMMUNITY COLLEGE
MISSION STATEMENT

The Board approved the Mission Statement of Northeast Alabama Community College. Fiscal consideration: None

GEORGE CORLEY WALLACE STATE COMMUNITY COLLEGE – SELMA
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Wallace State Community College – Selma. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
GENERAL LIABILITY INSURANCE

The Board authorized and directed each college and Alabama Technology Network (ATN) to purchase general liability insurance coverage under a policy recommended by the Chancellor for the coverage period November 15, 2013, and ending November 14, 2014. The Board also authorized the annual premium be apportioned among the colleges and ATN based upon full-time equivalent enrollment. Fiscal consideration: \$156,539.96 – Current Unrestricted Fund

ALABAMA COMMUNITY COLLEGE SYSTEM
CELEBRATING 50 YEARS

WHEREAS, the first public two-year college in Alabama, a state-operated trade school, opened in 1925; and in 1963, the Alabama Legislature linked newly created and existing public two-year colleges into a single system governed by the State Board of Education; and

WHEREAS, in 1982, the Alabama Legislature created the Department of Postsecondary Education, separating it from the State Department of Education, and creating the position of Chancellor; and

WHEREAS, Alabama's public community college system is the state's single largest system of public higher education and Alabama's most affordable and accessible system of higher education, enrolling more than half of all freshmen and sophomores in Alabama, enrolling nearly 150,000 credit students in its academic and career technical education programs in 2012, with approximately 15,000 community college students transferring yearly to a public four-year institution, and others in career technical fields leading directly to employment; and

WHEREAS, Alabama's 25 public community and technical colleges, Marion Military Institute, and the Alabama Technology Network have provided a broad array of educational services for hundreds of thousands of individuals, meeting diverse and changing local needs, and fulfilling a vital function within their service areas; and

WHEREAS, the Alabama Community College System enrolled more than 7,000 high school students in its dual enrollment and early college programs in 2012, providing high-achieving students with rigorous courses beyond those offered at the secondary level, increasing college access to all students, including first generation college attendees and others who would not otherwise be college bound, and offering career and technical programs in high-demand, high-wage occupations to more than 3,200 dually-enrolled high school students; and

WHEREAS, the Alabama Community College System served more than 24,000 individuals through its adult literacy education programs and services in 2012, with more than 4,000 of those students earning their high school equivalency diploma, or GED; and

WHEREAS, the Alabama Community College System, partnering with business, industry, and government, provided customized training, job skills training, and workforce development services for more than 106,000 Alabama workers and job seekers, and specialized services and training for more than 1,200 companies in 2012, providing essential contributions to the state's economic development:

NOW, THEREFORE, BE IT RESOLVED, That, on the 14th day of November 2013, the Alabama State Board of Education hereby congratulates the Alabama Community College System on its 50th anniversary, recognizing its accomplishments as it continues to deliver accessible, affordable and excellent educational opportunities to all of Alabama, yielding a well-educated and better prepared workforce, building better communities, and contributing greatly to the economic development of the State of Alabama.

JEFFERSON DAVIS COMMUNITY COLLEGE
RESIGNATION OF THE PRESIDENT

The Board accepted the resignation of Dr. Daniel A. Bain as President of Jefferson Davis Community College effective close of business on December 31, 2013.

SECTION IX
(SUBSIDIARY ACTIONS)

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to table the following three (3) items:

JEFFERSON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Jefferson State Community College. Fiscal consideration: None

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Wallace Community College – Dothan. Fiscal consideration: None

LURLEEN B. WALLACE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Lurleen B. Wallace Community College. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

No report was given.

DATE AND LOCATION OF NEXT MEETINGS

The next Board work session for postsecondary matters was held following this meeting. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, December 12 in the Auditorium of the Gordon Persons Building in a joint meeting with K-12. There will be a work session following the meeting on December 12 in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Hunter, second by Dr. Richardson, the Postsecondary Education meeting was adjourned by unanimous consent at 9:39 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, OCTOBER 24, 2013, 9:35 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:35 a.m. on Thursday, October 24, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: DR. CHARLES ELLIOTT
VICE PRESIDENT**

The postsecondary meeting was called to order by Dr. Elliott. The Pledge of Allegiance followed the invocation by Dr. Dave Laton, a Department of Postsecondary Education staff member who recently received his Doctor of Ministry degree in Religious Education Leadership.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Dr. Yvette Richardson
Mrs. Tracy Roberts

Mrs. Betty Peters arrived at 9:37 a.m.

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent was Governor Robert Bentley.

APPROVAL OF AGENDA

On motion by Mrs. Ella Bell, second by Mrs. Stephanie Bell, the agenda was approved unanimously as presented.

APPROVED

MINUTES OF SEPTEMBER 26, 2013 MEETING

On motion by Mrs. Stephanie Bell, second by Dr. Richardson, the minutes of the September 26, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following four (4) items:

BEVILL STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 64.142.2013.001

The Board authorized Bevill State Community College to improve the landscape on the Hamilton Campus. Planning must be completed and construction contracts executed no later than July 24, 2014, or this authorization will expire. Fiscal consideration: \$1,739,269 (\$339,269 – Transportation and Community and System Preservation Grant, TCSP-05-AL[006]; and \$1,400,000 – College Plant Fund [Unexpended])

BISHOP STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 22.150.2012.005

The Board granted Bishop State Community College authorization to expend additional funds on the renovation of the Caldwell-Richardson Building previously approved on October 25, 2012. Fiscal consideration: \$200,000 – College Plant Fund (Unexpended)

H. COUNCIL TRENHOLM STATE TECHNICAL COLLEGE
RENOVATION PROJECT – 63.220.2013.002

The Board authorized Trenholm State Technical College to renovate Building H-Welding Lab for new welding additions. Planning must be completed and construction contracts executed no later than July 24, 2014, or this authorization will expire. Fiscal consideration: \$500,000 (\$250,000 – PSCA Funds; and \$250,000 – Current Unrestricted Fund)

LURLEEN B. WALLACE COMMUNITY COLLEGE
PURCHASE OF COMPUTERS

The Board authorized Lurleen B. Wallace Community College to purchase computers and related equipment. This purchase must be completed no later than April 24, 2014, or this authorization will expire. Fiscal consideration: \$146,365 – Current Unrestricted Fund (Technology Fees)

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Hunter, second by Mrs. Roberts, the Board voted unanimously to adopt the following two (2) items:

WALLACE STATE COMMUNITY COLLEGE – HANCEVILLE
REVISED MISSION STATEMENT

The Board approved the revised Mission Statement of Wallace State Community College – Hanceville. Fiscal consideration: None

ALABAMA COMMUNITY COLLEGE SYSTEM
APPOINTMENT OF REPRESENTATIVES TO THE
ALABAMA HOLOCAUST COMMISSION

The Board appointed Ms. LeAnn Judah with Lurleen B. Wallace Community College, Dr. Kenneth Scott with Trenholm State Technical College, and Mr. Bill Watt with Bevill State Community College as representatives of the Alabama Community College System to the Alabama Holocaust Commission as provided by state law. Fiscal consideration: Members of the Alabama Holocaust Commission serve without compensation. They are entitled by law to reimbursement for all necessary expenses incurred in the performance of their duties in accordance with state travel regulations. Expenses will be paid by the Alabama Holocaust Commission.

SECTION IX
(SUBSIDIARY ACTIONS)

On motion by Mrs. Roberts, second by Mrs. Stephanie Bell, the Board voted unanimously to table the following five (5) items:

CENTRAL ALABAMA COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Central Alabama Community College. Fiscal consideration: None

CHATTAHOOCHEE VALLEY COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Chattahoochee Valley Community College. Fiscal consideration: None

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Drake State Community and Technical College. Fiscal consideration: None

T. A. LAWSON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Lawson State Community College. Fiscal consideration: None

SHELTON STATE COMMUNITY COLLEGE
IMPLEMENTATION OF A REDUCTION-IN-FORCE PLAN

The Board tabled until the next meeting authorization for Shelton State Community College to implement a Reduction-in-Force Plan, pursuant to State Board of Education Policy 624.01 approved by the State Board of Education on September 22, 2011. Fiscal consideration: None

SHELTON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

On motion by Dr. Richardson, second by Mrs. Stephanie Bell, the Board voted unanimously to remove this item from the table for consideration. On motion by Dr. Richardson, and second by Mrs. Stephanie Bell, the Board voted unanimously to approve the revised Reduction-in-Force Operational Guidelines developed for Shelton State Community College. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

No report was given.

DATE AND LOCATION OF NEXT MEETINGS

The next Board work session for postsecondary matters was held immediately following this meeting. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, November 14 in the Auditorium of the Gordon Persons Building in a joint meeting with K-12. There will be a work session following the meeting on November 14 in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education.

ADJOURNMENT

The Postsecondary Education meeting was adjourned by unanimous consent at 9:40 a.m.

Vice President

Chancellor

**THE STATE BOARD OF EDUCATION OF THE STATE OF ALABAMA
MINUTES OF THE MEETING HELD ON
THURSDAY, SEPTEMBER 26, 2013, 9:35 AM
AS BOARD OF TRUSTEES
FOR THE POSTSECONDARY INSTITUTIONS UNDER ITS CONTROL**

The State Board of Education of the State of Alabama (also referred to herein as the Board) met in official session to consider postsecondary education matters beginning at 9:35 a.m. on Thursday, September 26, 2013, in the Board Room of the Alabama Center for Postsecondary Education in Montgomery, Alabama. The meeting was called in accordance with Section 16-3-7, *Code of Alabama* 1975.

**PRESIDING: DR. CHARLES ELLIOTT
VICE PRESIDENT**

The postsecondary meeting was called to order by Dr. Elliott. The Pledge of Allegiance followed the invocation by Dr. Jim Graham, Pastor of Coosada Baptist Church in Coosada, Alabama.

On roll call, the following Board members were present:

Mrs. Ella Bell
Mrs. Stephanie Bell
Dr. Charles Elliott
Mrs. Mary Scott Hunter
Mr. Jeff Newman
Dr. Yvette Richardson
Mrs. Tracy Roberts

Also present was Dr. Mark Heinrich, Chancellor of the Department of Postsecondary Education. Absent were Mrs. Betty Peters and Governor Robert Bentley.

APPROVAL OF AGENDA

Chancellor Heinrich recommended deleting from the agenda item VII.A.4. Gadsden State Community College, Revised Room and Board Fee. On motion by Mrs. Hunter, second by Dr. Richardson, the agenda was approved unanimously as amended.

APPROVED

MINUTES OF AUGUST 22, 2013 MEETING

On motion by Mrs. Ella Bell, second by Dr. Richardson, the minutes of the August 22, 2013 meeting were approved unanimously as presented.

**SECTION VI
PUBLIC HEARING**

There were no individuals registered to speak to the Board during the Public Hearing.

**SECTION VII
(INSTRUCTIONAL AND STUDENT SERVICES, FACILITIES, FISCAL,
INFORMATION TECHNOLOGY, ADULT EDUCATION, CAREER AND TECHNICAL
EDUCATION AND WORKFORCE DEVELOPMENT)**

ADOPTED

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following ten (10) items:

**BEVILL STATE COMMUNITY COLLEGE
ADDITIONAL AUTHORIZATION ON RENOVATION PROJECT – 644.141.2011.001**

The Board granted Bevill State Community College authorization to expend additional funds to remodel the indoor pool and wellness area on the Fayette Campus to create the Welding Technology Shop and

Industrial Maintenance Electrical Technology Lab, previously approved on May 23, 2013. Fiscal consideration: \$550,000 – College Plant Fund (Unexpended)

J. F. DRAKE STATE COMMUNITY AND TECHNICAL COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN ASSOCIATE DEGREE NURSING

The Board approved Drake State Community and Technical College's application for an Associate in Applied Science Degree in Associate Degree Nursing, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$3,450,000 is required to support the proposed program. A total of \$3,466,680 will be available through internal reallocations, extramural funds and tuition.

ENTERPRISE STATE COMMUNITY COLLEGE
ASSOCIATE IN APPLIED SCIENCE DEGREE IN LEGAL ASSISTANT/PARALEGAL

The Board approved Enterprise State Community College's application for an Associate in Applied Science Degree in Legal Assistant/Paralegal, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$36,000 is required to support the proposed program. A total of \$368,000 will be available through internal reallocations and tuition.

REID STATE TECHNICAL COLLEGE
ASSOCIATE IN APPLIED TECHNOLOGY DEGREE IN HEALTH INFORMATION TECHNOLOGY

The Board approved Reid State Technical College's application for an Associate in Applied Technology Degree in Health Information Technology, to be implemented Spring Semester 2014. Fiscal consideration: The College projects that \$277,391 is required to support the proposed program. A total of \$896,821 will be available through internal reallocations, tuition and extramural funds.

SHELTON STATE COMMUNITY COLLEGE
RENOVATION PROJECT – 14.341.2013.002

The Board authorized Shelton State Community College to renovate a portion of Building 500 located on the C. A. Fredd Campus to create a multi-purpose space to accommodate classroom and laboratory facilities for the Respiratory Therapy Program. Planning must be completed and construction contracts executed no later than June 26, 2014. Fiscal consideration: \$1,100,000 – Current Restricted Fund (Title III)

GEORGE C. WALLACE COMMUNITY COLLEGE – DOTHAN
PURCHASE OF A TELEPHONE SYSTEM

The Board authorized Wallace Community College – Dothan to purchase an IP Telephony System and related equipment. This purchase must be completed no later than March 26, 2014 or this authorization will expire. Fiscal consideration: \$111,308 – Current Unrestricted Fund (Technology Fees)

GEORGE CORLEY WALLACE STATE COMMUNITY COLLEGE – SELMA
RENOVATION PROJECT – 17.210.2013.002

The Board authorized Wallace State Community College – Selma to renovate the parking lot of the Fine Arts Theater and replace/retrofit the roof of the Industrial Maintenance Building. Planning must be completed and construction contracts executed no later than June 26, 2014. Fiscal consideration: \$600,000 – College Plant Fund (Renewal and Replacement)

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2013-2014 SPECIAL POPULATIONS TRAINING FUNDS
FOR READY-TO-WORK

The Board authorized the allocation of a portion of the 2013-2014 Special Populations Training Funds for Ready-to-Work programs as outlined below. Fiscal consideration: \$925,000 – 2013-2014 Education Trust Fund Special Populations Training Appropriation

\$ 33,500	Alabama Southern Community College
\$ 50,000	Bevill State Community College
\$ 32,500	Bishop State Community College
\$ 40,000	Central Alabama Community College
\$ 35,000	Chattahoochee Valley Community
\$ 35,000	Drake State Community and Technical College
\$ 27,500	Faulkner State Community College
\$ 25,000	Gadsden State Community College
\$ 57,000	Lawson State Community College
\$ 22,500	Lurleen B. Wallace Community College
\$ 22,500	Northeast Alabama Community College
\$ 85,000	Northwest-Shoals Community College
\$ 50,000	Reid State Technical College
\$105,000	Shelton State Community College
\$ 60,000	Snead State Community College
\$ 22,500	Southern Union State Community College
\$ 50,000	Trenholm State Technical College
\$ 40,000	Wallace Community College – Dothan
\$ 87,000	Wallace State Community College – Hanceville
\$ 45,000	Wallace State Community College – Selma

ALABAMA COMMUNITY COLLEGE SYSTEM
2013-2014 BUDGETS

The Board approved the 2013-2014 budgets as presented by the Chancellor for the community and technical colleges, Alabama Technology Network (ATN) and Marion Military Institute (MMI). Fiscal consideration:

Budgeted Expenditures and Transfers:

\$ 953,075,420	– Current Fund – Community and Technical Colleges
\$ 86,672,843	– Plant Fund – Community and Technical Colleges
\$ 9,817,260	– Current Fund – Alabama Technology Network
\$ 13,919,783	– Current Fund – Marion Military Institute
<u>\$1,063,485,306</u>	– Budgeted Expenditures and Mandatory Transfers – ACCS

DEPARTMENT OF POSTSECONDARY EDUCATION
2013-2014 BUDGET

The Board approved the 2013-2014 budget for the Department of Postsecondary Education and limited expenditures to available revenues. Fiscal consideration: The total amount of the 2013-2014 budget is \$50,655,371 based on state appropriations, estimated federal grants and contracts, and estimated fee collections.

On motion by Mrs. Hunter, second by Mrs. Ella Bell, and with Mrs. Stephanie Bell abstaining, the Board adopted the following seven (7) items:

GADSDEN STATE COMMUNITY COLLEGE
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT TRAINING FUNDS
FOR CAREER COACH PROGRAMS

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development Training Funds to Gadsden State Community College for the Career Coach program. Fiscal consideration: \$6,250 – 2012-2013 State Workforce Development Funds

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT
AND SPECIAL POPULATIONS TRAINING FUNDS

The Board authorized the allocation of a portion of the 2012-2013 Workforce Development and Special Populations Training Funds up to the amount as outlined below. Fiscal consideration: \$522,600 – 2012-2013 Workforce Development and Special Populations Training Funds

\$ 58,200	Alabama Technology Network
\$ 64,250	Bevill State Community College
\$ 48,500	Drake State Community and Technical College
\$ 21,150	Faulkner State Community College
\$ 44,250	Ingram State Technical College
\$ 27,250	Jefferson State Community College
\$176,500	Jefferson Davis Community College
\$ 41,000	Northwest-Shoals Community College
\$ 41,500	Snead State Community College

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2012-2013 STATE WORKFORCE DEVELOPMENT
AND SPECIAL POPULATIONS TRAINING FUNDS FOR EITP

The Board authorized the allocation of a portion of the 2012-2013 State Workforce Development and Special Populations Appropriation funds as outlined below to provide skills upgrade training for existing employees of statewide business and industry. Fiscal consideration: \$118,000 – 2012-2013 Education Trust Fund Workforce Development and Special Populations Appropriation

\$45,000	Alabama Technology Network
\$10,500	Calhoun Community College
\$ 7,300	Enterprise State Community College
\$ 7,400	Northeast Alabama Community College
\$ 4,100	Shelton State Community College
\$15,000	Wallace State Community College – Hanceville
\$28,700	Wallace State Community College – Selma

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2013-2014 STATE WORKFORCE DEVELOPMENT TRAINING FUNDS
FOR CAREER COACH PROGRAMS

The Board authorized the allocation of a portion of the 2013-2014 State Workforce Development Training Funds for the Career Coach program as outlined below. Fiscal consideration: \$600,000 – 2013-2014 State Workforce Development Funds

\$31,500	Bishop State Community College
\$31,500	Calhoun Community College
\$31,500	Central Alabama Community College
\$31,500	Chattahoochee Valley Community College
\$31,500	Drake State Community and Technical College
\$31,500	Enterprise State Community College
\$31,500	Faulkner State Community College
\$31,500	Gadsden State Community College
\$31,500	Ingram State Technical College
\$31,500	Lawson State Community College
\$31,500	Lurleen B. Wallace Community College
\$31,500	Northeast Alabama Community College
\$31,500	Northwest-Shoals Community College
\$31,500	Snead State Community College
\$31,500	Southern Union State Community College
\$31,500	Trenholm State Technical College
\$31,500	Wallace Community College – Dothan
\$31,500	Wallace State Community College – Hanceville
\$31,500	Wallace State Community College – Selma

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2013-2014 STATE WORKFORCE DEVELOPMENT TRAINING FUNDS

The Board authorized the allocation of a portion of the 2013-2014 Workforce Development Training Funds as outlined below. Fiscal consideration: \$587,030 – 2013-2014 Education Trust Fund Workforce Development Training Appropriation

\$ 60,830	Bevill State Community College
\$ 77,300	Gadsden State Community College
\$181,000	Jefferson State Community College
\$ 73,500	Northeast Alabama Community College
\$ 40,000	Shelton State Community College
\$ 99,400	Wallace State Community College – Hanceville
\$ 35,000	Lurleen B. Wallace Community College
\$ 20,000	SkillsUSA-Alabama Competition Scholarships

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2013-2014 WORKFORCE DEVELOPMENT AND
SPECIAL POPULATIONS TRAINING FUNDS FOR DUAL ENROLLMENT/ECEP

The Board authorized the allocation of a portion of the 2013-2014 State Workforce Development and Special Populations Training Funds for Career Technical Dual Enrollment and/or ECEP programs as outlined below. Fiscal consideration: \$2,000,000 (\$1,000,000 – 2013-2014 Education Trust Fund State Workforce Development Appropriation; and \$1,000,000 – 2013-2014 Education Trust Fund Special Populations Training Appropriation)

Workforce Development Funds

\$ 90,000	Alabama Southern Community College
\$160,000	Calhoun Community College
\$245,000	Enterprise State Community College
\$190,000	Faulkner State Community College
\$ 75,000	Gadsden State Community College
\$ 45,000	Jefferson State Community College
\$ 80,000	Lurleen B. Wallace Community College
\$ 40,000	Snead State Community College
\$ 17,000	Southern Union State Community College
\$ 58,000	Wallace Community College – Dothan

Special Populations Funds

\$ 72,000	Bevill State Community College
\$ 74,000	Bishop State Community College
\$ 30,000	Central Alabama Community College
\$ 27,000	Chattahoochee Valley State Community College
\$ 77,000	Drake State Community and Technical College
\$ 20,000	Jefferson Davis Community College
\$ 57,000	Lawson State Community College
\$137,000	Northeast Alabama Community College
\$180,000	Northwest-Shoals Community College
\$137,000	Reid State Technical College
\$ 45,000	Trenholm State Technical College
\$144,000	Wallace State Community College – Hanceville

ALABAMA COMMUNITY COLLEGE SYSTEM
ALLOCATION OF 2013-2014 SPECIAL POPULATIONS TRAINING FUNDS

The Board authorized the allocation of a portion of the 2013-2014 Special Populations Training Funds as outlined below. Fiscal consideration: \$2,003,345 – 2013-2014 Education Trust Fund Special Populations Training Appropriation

\$367,270	Alabama Technology Network
\$ 76,150	Bevill State Community College
\$ 84,000	Bishop State Community College
\$ 40,530	Central Alabama Community College
\$101,530	Chattahoochee Valley Community College
\$349,250	Enterprise State Community College
\$200,965	Gadsden State Community College
\$285,400	Northwest-Shoals Community College
\$245,750	Shelton State Community College
\$ 92,000	Snead State Community College
\$ 27,500	Trenholm State Technical College
\$133,000	Wallace Community College – Dothan

SECTION VIII
(EXECUTIVE, LEGAL AND PUBLIC INFORMATION)

ADOPTED

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Board voted unanimously to adopt the following three (3) items:

MARION MILITARY INSTITUTE
FOUNDATION BOARD OF ADVISORS MEMBERSHIP

The Board appointed Mr. Elijah Rollins to the Marion Military Institute Foundation Board of Advisors as provided by state law. Fiscal consideration: None

SOUTHERN UNION STATE COMMUNITY COLLEGE
PURCHASE OF REAL PROPERTY

The Board authorized the President of Southern Union State Community College, subject to review by the Chancellor and the Chancellor's legal office, to purchase one acre of vacant land located on Plantation Patterns Road and adjacent to the campus in Wadley, Alabama. This purchase must be executed within six months. Fiscal consideration: \$9,500 – College Plant Fund (Unexpended)

ALABAMA STATE BOARD OF EDUCATION
AUDIT COMMITTEE MEMBERSHIP

The Board approved, upon recommendation of Vice President Charles Elliott, the Audit Committee be comprised of the following Board members: Dr. Yvette Richardson, Mr. Jeff Newman, and Mrs. Tracy Roberts.

SECTION IX
(SUBSIDIARY ACTIONS)

SHELTON STATE COMMUNITY COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

On motion by Dr. Richardson, second by Mrs. Ella Bell, the Board tabled until the next meeting, the revised Reduction-in-Force Guidelines developed for Shelton State Community College. Fiscal consideration: None

On motion by Mrs. Stephanie Bell, second by Mrs. Roberts, the Board voted unanimously to remove the following two (2) items from the table for consideration. And, on motion by Mrs. Roberts, second by Dr. Richardson, the Board voted unanimously to approve the following two (2) items:

J. F. INGRAM STATE TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for J. F. Ingram State Technical College. Fiscal consideration: None

REID STATE TECHNICAL COLLEGE
REVISED REDUCTION-IN-FORCE GUIDELINES

The Board approved the revised Reduction-in-Force Operational Guidelines developed for Reid State Technical College. Fiscal consideration: None

SECTION X
(CHANCELLOR'S REPORT)

Chancellor Heinrich introduced Mr. Tom Surtees, Commissioner of the Alabama Department of Labor, who has been appointed the Governor's education liaison and will be attending our State Board of Education meetings in that capacity. Mr. Surtees introduced Ms. Suzanna Willis from the Governor's office, who will be working with him.

Dr. Heinrich recognized Ms. Vicki Strength upon her retirement after 25 years with the Department. He praised her work ethics, her interpersonal skills and her dedication to Postsecondary, making her an ideal team member. He acknowledged his gratitude to her for the terrific job she has done.

As an update on the policy review process, the Chancellor acknowledged the Board's recommendations regarding the steering committee makeup, the role of the Board throughout the process, transparency and public involvement, request for training and willingness to participate in that, the voting process associated with policies as they work their way to the Board. The process has been modified after significant thought and consideration and a memo is forthcoming detailing those changes in anticipation of the next Board work session.

The Chancellor updated the Board on his activities since the last report, including:

- Chaired the Soft Skills Subcommittee meeting of the Governor's College and Career Ready Task Force, and plans to pilot a program which would offer soft skills courses within the Community College System;
- met with the Alabama Senate Democratic Caucus, met individually with some legislators, and plans to meet with all legislators before the next legislative session regarding priorities and resource issues;
- was guest speaker for the Paul B. Anderson Honor and Respect Education program at Marion Military Institute;
- met with Chancellor Jack Hawkins to discuss a partnership with Troy University;
- attended a welcome dinner for Bolta Werke, a company that will invest \$39.5 million in building their first U.S. production facility in Tuscaloosa, creating 350+ new jobs by 2016;
- attended a community legislative delegation breakfast hosted by Snead State Community College;
- met with John Wade, CEO of Alabama Supercomputer Authority to review their services and proposed upgrades;
- met with Department staff to address several matters, including MDC Inc.'s participation in the Department and System planning process, a compensation study commissioned with an outside group to ensure the Department has a compensation schedule that is fair across the board, and Departmental alignment and organization or reorganization;
- and, met with Governor Bentley to discuss several critical issues.

DATE AND LOCATION OF NEXT MEETINGS

The next Board work session for postsecondary matters will be held on Thursday, October 10, 2013, in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education. The next regularly scheduled Board meeting for postsecondary matters will be held on Thursday, October 24 in the Board Room of the Alabama Center for Postsecondary Education. There will be a work session following the meeting on October 24 in the Presidents Conference Room (Suite 339) of the Alabama Center for Postsecondary Education.

ADJOURNMENT

On motion by Mrs. Ella Bell, second by Dr. Richardson, the Postsecondary Education meeting was adjourned unanimously at 10:00 a.m.

Vice President

Chancellor