

HOW DO I REGISTER?

DO YOU HAVE EVERYTHING SUBMITTED TO THE [ADMISSIONS OFFICE](#)?

- Copy of government issued photo ID
- High school transcript or GED documentation
- Official ACT and/or SAT scores
- Transcripts from any other college attended (including college transcripts for dual enrollment classes)
- Accuplacer placement test scores if needed for placement (see Do I need to take the Accuplacer? for more info on this)

- **NO** - Please send documents to admissions@suscc.edu or the address below.
**Official transcripts must be sent straight from the school to our records office*

- Southern Union State Community College, Attn: Records Office, PO Box 1000, Wadley, AL 36276

- **NOT SURE - WHERE CAN I CHECK?**

- Please email our admissions office to check to make sure you're ready to register at admissions@suscc.edu (include your full name and student A# in the email) or call 334-745-6437 ext. 5483, 5354, 5156 or 5157

- **NOT SURE - DO I NEED TO TAKE THE ACCUPLACER?**

- For placement into college level math and English, we are looking for an 18 or higher in the math portion of the ACT (510 for SAT) and an 18 or higher on the English portion of the ACT (510 for SAT) from a test date within the past 5 years. If you do not have these scores, we can use your high school transcript if it is within 5 years of graduation. We are looking for an overall GPA of a 2.75 or higher and an A or a B in your senior level English course and an A or a B in Algebra II, Algebra II with Trig, Pre-Calculus, or Calculus. If you do not meet these qualifications, you will need to take the Accuplacer placement test for math and/or English.

- **YES - MOVE ON TO THE NEXT STEP**

DO YOU NEED TO SPEAK TO AN ADVISOR?

If you are a returning student, you can register yourself as you have done in the past.

For New Students Who Need to Speak to an Advisor:

Academic Advising is by **appointment only**, and appointments are offered virtually and in-person. For quick questions, you can email suadvising@suscc.edu. For longer conversations, you can schedule a 30-minute meeting with an advisor.

Virtual Meetings: All virtual meetings will be conducted on Google Meet, and access to a webcam and microphone is helpful to utilize this service. To comply with FERPA, students will be asked to show a valid photo ID before each appointment.

In-Person Meetings: If you schedule an in-person meeting, the meeting location will be provided in your confirmation email.

Schedule an Appointment: Visit <https://www.suscc.edu/current-students/academic-advising.cms> to schedule your appointment. A confirmation email will be sent to the email address that you provide on the registration form. For virtual meetings, the confirmation email will provide a link to the Google Meet. If the advisor you would like to meet with is unavailable, you can reach out to them by email or phone at the contact information found on the webpage link above.

Advising Hours: Advising Appointments are available -

Monday-Thursday 7:15 a.m. - 4:30 p.m.

Friday 7:15 a.m. - 12:15 p.m.

YOU ARE NOW READY TO REGISTER!

The steps to register online are linked here:

www.suscc.edu/current-students/web-registration.cms

TO SEE WHAT CLASSES YOU NEED TO REGISTER FOR, PLEASE SEE THE STEPS BELOW:

- **If you are planning to do one of our associate's degree programs and are NOT planning to transfer to continue a bachelor's degree after Southern Union, please download the appropriate curriculum guide below.** You can use this curriculum guide to register for your classes. If you are a part time student and need to take less classes than what is listed for the first semester, please go ahead and register and then meet with an advisor to double check your schedule.
 - **Academic Curriculums:** www.suscc.edu/programs/degree-pathways.cms
 - **Health Science Curriculums:** www.suscc.edu/programs/health-science-overview.cms
 - **Technical Curriculums:** www.suscc.edu/programs/tech-overview.cms

- **If you are a first time college student or transferring in less than 12 credit hours from another college** (dual enrollment classes do not count), you will need to register for **ORI 101** Orientation to College. Please choose the correct **ORI 101** section based on your major/degree plan and register for one of the **CRN's** (Course Registration Number) listed below:
 - **Technical Students** (Air Conditioning & Refrigeration, Automotive Service Technology, Cosmetology, Engineering & Design, Industrial Electricity/Electronics Technology, Advanced Manufacturing – Mechatronics, Machining, Welding, or Plastics Engineering Technology): **12654 or 12660**
 - **Health Science Students** (students planning to pursue EMS, Paramedic, Nursing (RN or RN to BSN), Medical Assistant Technology, Radiologic Technology, Surgical Technology, Therapeutic Massage, Physical Therapist Assistant): **12655**
 - **Academic Students** (students planning to transfer to complete a bachelor's degree after Southern Union, Business Management & Entrepreneurship, Business Management & Entrepreneurship – Accounting Option, Child Development, Criminal Justice certificate, General Studies, Information Systems, Office Management & Support Technology, Office Management & Support Technology – Medial Office Specialist):
 - **Opelika Campus** – **12653, 12652, 12651, or 12650**
 - **Wadley Campus** – **12657** (Athletes only) or **12656** (all other Wadley students)
 - **Valley Campus** – **12658**
- **If you are planning on taking classes at Southern Union and then transferring to another college or university to finish your bachelor's degree, please download a STARS guide and Area V page using the instructions below.** For full time students, we recommend taking ORI 101, English (based on placement), math (based on placement) and two other classes that you can choose from the STARS guide. For part time students, we still recommend completing ORI 101 along with English and/or math first. Please register for your classes and sign up for an advising meeting to have an advisor double check your schedule to make sure it is correct with your major. You will learn more about how to read your STARS guide in depth during your ORI 101 class.
 1. Go to stars.troy.edu
 2. Click graphic that says **“Get the Guide Start Here”**
 3. Click the green Official Guide graphic
 4. Click the green graphic for transferring from a public two-year community college to a public four-year university
 5. Follow the step-by-step on screen instructions
 6. Toward the bottom of the STARS guide, click on the Area V Page link next to the school(s) you're interested in transferring to after SU and download the Area V page for your specific major from the school's website
 7. Keep a copy of the guide and Area V page to help you register for future semesters
 8. If you are planning to transfer to a private school or a school outside of the state of Alabama, you will need to contact that school for a list of classes that will transfer from Southern Union

I'M REGISTERED FOR CLASSES - NOW WHAT?

1. Pay for classes - **REMEMBER: You are Not Considered to be Registered if You Have Not Paid Your Balance**
 - **If paying out of pocket (no financial aid or scholarship),** you will log into mySUSCC, click the Student tab, click Student Landing Page, then click Make Payments, Deposits, and Payment Plans (under Student Account).
Payment is due by January 3rd at 4:00pm for all students who register during the pre-registration period. Your classes will be dropped and you will have to re-register if you do not pay by the deadline.
 - **If using financial aid or a scholarship,** please check with the financial aid office to make sure everything is ready to go at financialaid@suscc.edu
 - **If using military/VA benefits,** please contact Rosario Thomas at rthomas@suscc.edu
2. Order a parking permit: www.suscc.edu/current-students/parking-driving-regs.cms
3. Order books: susccopelika.bncollege.com/shop/susc-opelika/home
4. Get a student ID made: Student ID's are made in person in the Learning Resource Center. Please check our website (Current Students tab - Library) for hours. Must have paid class schedule to obtain student ID
5. **Attend class! Classes Begin January 5th.**