



Medical Assistant Technology Program Application

Notice: Admission requirements and procedures may change without prior notice.

Last Name: _____ First: _____ MI: _____ Maiden: _____
 SUSCC email _____
 Phone #: _____ Cell: _____ Student Number: _____

***Address must be correct in Records Office for you to receive notification of admission status.**

International students should make sure their visa or green card does not expire prior to end of program.

Program Preference:	
<input type="checkbox"/>	Phlebotomy Technician Program Summer 20____ Includes Phlebotomy Technician – Short Term Certificate
<input type="checkbox"/>	Multi Care Technician Program <input type="checkbox"/> Spring 20____ <input type="checkbox"/> Summer 20____ Includes the following Short Term Certificates: Phlebotomy Technician, Multi Care Technician
<input type="checkbox"/>	Administrative Medical Assistant Program <input type="checkbox"/> Fall 20____ Includes Administrative Medical Assistant – Short Term Certificate
<input type="checkbox"/>	Medical Assistant Technology Program <input type="checkbox"/> Spring 20____ Includes the following Short Term Certificates: Phlebotomy Technician, Multi Care Technician, Administrative Medical Assistant Includes the following Medical Assistant Technology Long Certificate with option of AAS Degree

√	Application Checklist
	Information Session Verification of Attendance form must be attached to the program application. Applicants without an ORIGINAL Information Session Verification will not be admitted to the program. Copies not acceptable. Sign up for session at www.suscc.edu under the Health Sciences information page.
	General admission to Southern Union. Applicants must complete the SUSCC Application for General Admission and other requirements according to College admission policy.
	Meet minimal admission requirements for admission to MAT level you are applying. (Requirements available on page 3, on website at www.suscc.edu , in current College Catalog, and Health Sciences Department).
	Completed application form for the program for which you are applying. It is your responsibility to ensure that the Health Sciences Admissions Office has received your COMPLETE application for the correct program prior to the deadline.
	Official transcripts from EACH college attended (or high school transcript for applicants with no prior college coursework) must be in the Registrar’s office before the deadline. Transfer credit listed on other college transcripts will NOT be accepted as replacement for official transcripts from EACH college. It is your responsibility to check with Records Office and verify that transcripts have been received by the Records Office before the application deadline. Faxed or hand-delivered transcripts are not considered as official. Have transcripts sent electronically or mailed directly to the Records Office at: Southern Union State Community College, Admissions, and P.O. Box 1000, Wadley, AL 36276.
	Current class schedule must be attached if currently enrolled in college other than SUSCC. In-progress transcript must be in Records Office before application deadline.
	Course descriptions attached to program application from transfer courses required for MAT program. Contact previous college or search their websites for descriptions.

****READ and sign: I have included ALL of the above items, as required, in my application packet. I understand that meeting minimal admission requirements does not guarantee admission to the program if space is not available.**

Signature _____ Date _____

PRIOR EDUCATION

Name of High School: _____ Graduation Year: _____
 GED (if applicable): _____ Date Completed: _____

College: List ALL colleges attended (including Southern Union). List any additional schools on additional sheet, if necessary.

Name of College	City, State	Name(s) on transcript	Are you currently enrolled?
Attach additional sheet if more room is needed.			

Are you currently enrolled in a college other than SUSCC? _____ If yes, attach current schedule and in-progress transcript must be located in Records Office by deadline.

INDICATE WHERE YOU HAVE TAKEN (OR ENROLLED IN) ANY OF THE FOLLOWING COURSES:

Out of State Transfer students must attach course descriptions from the catalog in effect at the time Copy of front of catalog should be included.

SUSCC Course number and name	Title of Course that you completed	College/University Granting Credit	Grade	Year
English 101 (English Composition I)				
Math 100 (Intermediate Algebra) or higher level math				
Biology 201 (Anatomy & Physiology I)				
Biology 202 (Anatomy & Physiology II)				
Speech 107 Public Speaking or SPH 106 Oral Communications				
PSY 200 (General Psychology)				
IDS 102 (Ethics)				
Elective: NAS 100 (Nursing Assistant) or OAD 101 (Keyboarding) or CIS 146 Microcomputer Application				

***It is the applicant’s responsibility to verify transferability with the Academic Advisor for Health Sciences. Course descriptions ARE REQUIRED for transfer courses.**

MINIMUM ADMISSION REQUIREMENTS

1. Verification of Attendance at Health Sciences Information Session.
2. Unconditional admission to the college. See College Catalog for requirements.
3. Completed application for the MAT program.
4. Entry to Southern Union on clear academic status if transfer student.
5. Minimum 2.0 GPA at Southern Union if previously enrolled at College.
6. Eligibility for English 101 and Math 100 or higher.
7. Good standing with the college.

Admission to the MAT program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**

NON-DISCRIMINATION POLICY

It is the official policy of the Alabama State Board of Education and Southern Union State Community College that no person shall, on the grounds of race, color, disability, gender, religion, creed, national origin, marital status, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Persons requiring reasonable accommodations under the Americans with Disabilities Act (ADA) should contact the Southern Union State Community College ADA Coordinator at (334) 745-6437 extension 5351.

Applicants please read and sign below:

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the MAT program. I understand this application must be resubmitted if I am not selected for the indicated application period. All application materials become the property of Southern Union State Community College. It is the sole responsibility of the applicant to ensure that the Health Sciences Department has received all of the requested documentation.

I hereby certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason for dismissal and/or refusal of admission.

Applicant's Signature

Date

**Send or Deliver Completed Applications to:
Southern Union State Community College
Attention: Health Sciences Admissions
301 Lake Condry Road
Opelika, AL 36801**