

# SOUTHERN UNION STATE COMMUNITY COLLEGE

Records Office  
P.O. Box 1000  
Wadley, Alabama 26276

## COURSE FORGIVENESS FORM

Grades or credit earned at other institutions or grades that have been assigned as a result of academic misconduct are excluded from this policy. This policy does not offer exemption from academic requirements for Southern Union degrees; adjustment only applies to grades in individual courses. All courses for which a grade is awarded at Southern Union will remain on the transcript. Courses for which a grade has been deleted from the cumulative GPA will have a notation placed on the transcript that the grade has been excluded from the earned hours and the cumulative GPA. When a course is repeated more than once, all grades for the course – excluding the first grade – will be employed in computation of the cumulative grade point average. Grade adjustment is not reversible.

Print Student Name: \_\_\_\_\_  
Last First Middle

Student Number: \_\_\_\_\_

Course Work to be substituted:

Delete the following course(s) from the calculation of the GPA and Hours:

Course Name	Term Completed	Grade	Credit Hours	Course Name	Term Completed	Grade	Credit Hours

Based on guidelines provided by the Federal Student Aid Programs, Title IV schools cannot take into account academic amnesty for financial aid eligibility (i.e: PELL and Direct Student Loans). Academic amnesty includes course forgiveness and academic bankruptcy. The institution must include courses applicable to a student's major (whenever taken) in evaluating a student's satisfactory academic progress, both quantitative and qualitative. I understand the above Course Forgiveness Policy and agree to abide by all provisions.

**IMPLEMENTATION OF THE COURSE FORGIVENESS POLICY AT SOUTHERN UNION DOES NOT GUARANTEE OTHER COLLEGES WILL RECOGNIZE SUCH ACTION. THIS DETERMINATION WILL BE MADE BY THE RESPECTIVE TRANSFER COLLEGE.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registrar's Signature

\_\_\_\_\_  
Date