

SOUTHERN UNION ***STATE COMMUNITY COLLEGE***

Dr. Amelia Pearson, Interim President

INTENT TO EMPLOY

April 8, 2011

POSITION: **Part-Time Campus Police Officers (Opelika, Wadley & Valley Campuses)**

DUTIES:

1. Safeguards Southern Union's students, faculty, staff, authorized visitors, college property, buildings, and equipment.
2. Enforces and conforms to college policies and regulations as well as state and federal laws.
3. Implements crime prevention procedures.
4. Investigates on campus incidents; prepares accident and crime reports.
5. Shall carry an approved weapon and maintain a satisfactory proficiency level of performance.
6. Participates in college activities.
7. Must be able to respond quickly in emergency situations.
8. Must be able to work flexible hours.
9. Other duties as assigned by the President, the Dean of Students and Chief of Campus Police.

QUALIFICATIONS:

1. High school diploma or GED is **required**.
2. Two years experience in law enforcement or APOST certification is **required**.
3. Firearms certification **required**.
4. Must possess tact, maturity, confidentiality and good reasoning skills.
5. Experience with first aid procedures and techniques.
6. Valid Alabama Driver's License is **required**.

SALARY: **\$10.00 per/hour; 19hrs/week**

TO APPLY: **Submit a Southern Union employment application, resume, three professional references, copies of high school diploma/GED and APOST certification to the following address:**

Southern Union State Community College
ATTENTION: Jimmy Holmes, Chief Campus Police
P.O. Box 1000
Wadley, AL 36276
Telephone: 256/395-2211 ext: 5823

Wadley Campus
P. O. Box 1000
Wadley, AL 36276
256/395-2211

Opelika Campus
1701 LaFayette Pkwy.
Opelika, AL 36801
334/745-6437

Valley Campus
Fob James Drive
Valley, AL 36854
334/756-4151