



# Associate Degree Nursing (Registered Nursing) Program Application

Notice: Admission requirements and procedures may change without prior notice

Name: Last \_\_\_\_\_, First \_\_\_\_\_ MI \_\_\_ SUSCC Student Id# \_\_\_\_\_

List all previous names you may have records under: \_\_\_\_\_

Date of application: \_\_\_\_\_

- Application to more than one program requires separate applications. Admission desired (check ONE [1]):
- **Associate Degree Nursing Program (Registered Nurse)** check one deadline:
    - Fall Admission – Deadline May 15<sup>th</sup>
    - Spring Admission – Deadline September 15th
  - **Mobility Options for applicants who are Licensed Practical Nurses or Paramedics. Check one option:**
    - LPN to ADN Mobility Option (RN) –Deadline – June 15th for spring. Option for applicants holding a current Alabama license as an LPN.
    - Paramedic to ADN Mobility Option (RN) – Deadline – September 15th for spring. Option for paramedics with a minimum of 1 year paramedic work experience
  - **Track II Mobility.** Option for graduates from an Alabama Community College System Practical Nursing (LPN) program within 2 years of program completion. Check one deadline:
    - Spring Admission for Track II (RN) – Deadline September 15th
    - Summer Admission for Track II Nursing (RN) – Deadline March 9th

√	Application Checklist
	<b>Completed</b> requirements for general admission to Southern Union. Applicants must complete the SUSCC Application for General Admission requirements according to College admission policy.
	<b>Meet minimal admission requirements</b> for application to nursing program (Requirements available on page 3).
	<b>Completed application form for the specific program and campus</b> for which you are applying. It is your responsibility to ensure that the Health Sciences Admissions Office (Ashley Minnifield) has received your COMPLETE application for the <b>correct</b> program prior to the deadline. You may verify by email at <a href="mailto:aminnifield@suscc.edu">aminnifield@suscc.edu</a> if application is submitted by September 1.
	<b>Essential Functions form read and signed by applicant.</b> Student must maintain ability to meet essential functions for nursing with or without reasonable accommodations. <b>Application will be considered incomplete without applicant's signature.</b> Physician's signature will be required following admission to program.
	<b>Official transcripts from EACH college attended</b> (or high school transcript for applicants with no prior college coursework) must be in the Registrar's office before the deadline. Transfer credit listed on other college transcripts will NOT be accepted as replacement for official transcripts from EACH college. It is your responsibility to check with Records Office and verify that <b>transcripts have been received by the Records Office before</b> the application deadline. <b>Faxed or hand-delivered transcripts are not considered as official.</b> Have transcripts mailed directly to the Records Office at: <b>Southern Union State Community College, Admissions, P.O. Box 1000, Wadley, AL 36276.</b>
	<b>Unofficial copies of ALL transcripts attached.</b> Unofficial copies of <b>EACH college transcript</b> must be attached to this application, including your SUSCC transcript, if applicable. Transfer credit listed on your SUSCC transcript will NOT be accepted in place of transcripts from other colleges. <b>ATTACH COPY OF EACH INDIVIDUAL TRANSCRIPT.</b>
	<b>Official score on ATI Test of Essential Academic Skills (TEAS) version V. Attach a copy to application.</b> Application will be incomplete without score attached. To schedule testing, see directions on web at <a href="http://www.suscc.edu">www.suscc.edu</a> .
	<b>Mobility Options Only: Employment Verification: Applicant must have Employment Verification form completed by employer(s)</b> and returned prior to registering for nursing courses.
	<b>Mobility Options Only: Proof of an unencumbered or nonrestricted license</b> as a practical nurse or paramedic in Alabama.

**\*\*READ and sign:** I have included ALL of the above items, as required, in my application packet. I understand that meeting minimal admission requirements does not guarantee admission to the program. I further understand that if ALL my official college transcripts are not in the registrar's office and my official TEAS V score has not been received before the deadline for application, my application will not be considered for admission to the program.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**PERSONAL DATA**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_ Maiden: \_\_\_\_\_  
SUSCC Student # \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ Email Address: \_\_\_\_\_

**PRIOR EDUCATION**

Name of High School: \_\_\_\_\_ Graduation Year: \_\_\_\_\_  
GED (if applicable): \_\_\_\_\_ Date Completed: \_\_\_\_\_

College: List all colleges attended with degrees earned as applicable (including Southern Union):

Name of College	City, State	Name(s) on transcript during attendance	Degree

Have you ever been enrolled in another nursing program? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
If yes, give the name of the institution attended, dates attended, and the reason for withdrawal: \_\_\_\_\_  
\_\_\_\_\_

**TESTING**

Have you taken the ATI TEAS® version 5 examination? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Name as documented at the time of testing: \_\_\_\_\_

**OTHER LICENSURE (For Mobility Options)**

Do you hold a current Alabama LPN license? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Do you hold a current Alabama Paramedic license? Yes: \_\_\_\_\_ No: \_\_\_\_\_  
Name as documented on your current license: \_\_\_\_\_

**FOR TRANSFER STUDENTS ONLY (NOT REQUIRED FOR COURSES COMPLETED AT SUSCC):**

SUSCC Course number and name	Title of Course that you completed	College/University Granting Credit	Grade	Year
English 101 (English Composition I)				
Math 100 (Intermediate Algebra) or higher level math				
Biology 201 (Anatomy & Physiology I)				
Biology 202 (Anatomy & Physiology II)				
Biology 220 (Microbiology)				

**\* Completing this form does not ensure transfer of college credit. It is the applicant's responsibility to verify transferability with the Academic Advisor for Health Sciences.**

## MINIMUM ADMISSION REQUIREMENTS

1. Unconditional admission to the college.
2. Completed application for the nursing program(s) by published deadline.
3. Minimum of 2.5 cumulative GPA for the last 24 semester hours of completed college coursework from a regionally accredited institution **and** minimum 2.0 GPA at Southern Union or entry to the College on clear academic status if never enrolled at SUSCC.
4. Minimum of 2.5 high school GPA for students without prior college work (GED passage acceptable in place of 2.5 gpa).
5. Eligibility for English 101, Math 100 and satisfaction of College reading requirement.
6. Official score on the ATI Test of Essential Academic Skills (TEAS®) version V.
7. Good standing with the college.
8. Meet the essential functions required for nursing.

Admission to the nursing program is competitive, and the number of students is limited by the number of faculty and clinical facilities available. **Meeting minimal requirements does not guarantee acceptance.**

## ELIGIBILITY FOR LICENSURE:

Legal requirements for licensure in the State of Alabama are listed in the Alabama Board of Nursing Administrative Code. The Alabama Board of Nursing determines the eligibility for licensure based on the applicant's response to certain questions. **It is important that you understand that successful completion of the nursing program does not guarantee eligibility to take the NCLEX exam. The Board of Nursing may deny an individual permission to take the National Council Licensure Examination (NCLEX) based on an investigation.** Applicants do not need to respond to the questions for application to the program, but must be aware that when applying for licensure they must answer the questions honestly or risk denial of application for licensure. For more information, please contact the Alabama Board of Nursing.

## NON-DISCRIMINATION POLICY

It is the official policy of the Alabama State Board of Education and Southern Union State Community College that no person shall, on the grounds of race, color, disability, gender, religion, creed, national origin, marital status, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Persons requiring reasonable accommodations under the Americans with Disabilities Act (ADA) should contact the Southern Union State Community College ADA Coordinator at (334) 745-6437 extension 5351.

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### Applicants please read and sign below:

I understand that completion of this application is a component of the student profile and does not in itself grant admission to the nursing program. I understand this application must be resubmitted if I am not selected for the indicated application period. All application materials become the property of Southern Union State Community College. It is the sole responsibility of the applicant to ensure that the Nursing Department has received all of the requested documentation.

I hereby certify that the information given in this application is true and correct. I understand that providing false information may be deemed sufficient reason for dismissal and/or refusal of admission.

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Applicant's Signature

Date

**Send or Deliver Completed Applications to:  
Southern Union State Community College  
ATTN: Ashley Minnifield  
1701 Lafayette Parkway  
Opelika, AL 36801**

## Nursing Program Essential Functions

The Alabama College System endorses the Americans' with Disabilities Act. In accordance with Southern Union State Community College Policy, when requested, reasonable accommodations may be provided for individuals with disabilities. The essential functions below are necessary for nursing program admission, progression and graduation and for the provision of safe and effective nursing care. The essential functions include but are not limited to the ability to:

- 1) Sensory Perception
  - a) Visual (with or without corrective lenses)
    - i) Observe and discern subtle changes in physical conditions and the environment
    - ii) Visualize different color spectrums and color changes
    - iii) Read fine print in varying levels of light
    - iv) Read for prolonged periods of time
    - v) Read cursive writing
    - vi) Read at varying distances
    - vii) Read data/information displayed on monitors/equipment
  - b) Auditory
    - i) Interpret monitoring devices
    - ii) Distinguish muffled sounds heard through a stethoscope
    - iii) Hear and discriminate high and low frequency sounds produced by the body and the environment
    - iv) Effectively hear to communicate with others
  - c) Tactile
    - i) Discern tremors, vibrations, pulses, textures, temperature, shapes, size, location and other physical characteristics
  - d) Olfactory
    - i) Detect body odors and odors in the environment
- 2) Communication/ Interpersonal Relationships
  - a) Verbally and in writing, engage in a two-way communication and interact effectively with others, from a variety of social, emotional, cultural and intellectual backgrounds
  - b) Work effectively in groups
  - c) Work effectively independently
  - d) Discern and interpret nonverbal communication
  - e) Express one's ideas and feelings clearly
  - f) Communicate with others accurately in a timely manner
  - g) Obtain communications from a computer
- 3) Cognitive/Critical Thinking
  - a) Effectively read, write and comprehend the English language
  - b) Consistently and dependably engage in the process of critical thinking in order to formulate and implement safe and ethical nursing decisions in a variety of health care settings
  - c) Demonstrate satisfactory performance on written examinations including mathematical computations without a calculator
  - d) Satisfactorily achieve the program objectives
- 4) Motor Function
  - a) Handle small delicate equipment/objects without extraneous movement, contamination or destruction
  - b) Move, position, turn, transfer, assist with lifting or lift and carry clients without injury to clients, self or others
  - c) Maintain balance from any position
  - d) Stand on both legs
  - e) Coordinate hand/eye movements
  - f) Push/pull heavy objects without injury to client, self or others
  - g) Stand, bend, walk and/or sit for 6-12 hours in a clinical setting performing physical activities requiring energy without jeopardizing the safety of the client, self or others
  - h) Walk without a cane, walker or crutches
  - i) Function with hands free for nursing care and transporting items
  - j) Transport self and client without the use of electrical devices
- k) Flex, abduct and rotate all joints freely
- l) Respond rapidly to emergency situations
- m) Maneuver in small areas
- n) Perform daily care functions for the client
- o) Coordinate fine and gross motor hand movements to provide safe effective nursing care
- p) Calibrate/use equipment
- q) Execute movement required to provide nursing care in all health care settings
- r) Perform CPR and physical assessment
- s) Operate a computer
- 5) Professional Behavior
  - a) Convey caring, respect, sensitivity, tact, compassion, empathy, tolerance and a healthy attitude toward others
  - b) Demonstrate a mentally healthy attitude that is age appropriate in relationship to the client
  - c) Handle multiple tasks concurrently
  - d) Perform safe, effective nursing care for clients in a caring context
  - e) Understand and follow the policies and procedures of the College and clinical agencies
  - f) Understand the consequences of violating the student code of conduct
  - g) Understand that posing a direct threat to others is unacceptable and subjects one to discipline
  - h) Meet qualifications for licensure by examination as stipulated by the Alabama Board of Nursing
  - i) Not to pose a threat to self or others
  - j) Function effectively in situations of uncertainty and stress inherent in providing nursing care
  - k) Adapt to changing environments and situations
  - l) Remain free of chemical dependency
  - m) Report promptly to clinical and remain for 6-12 hours on the clinical unit
  - n) Provide nursing care in an appropriate time frame
  - o) Accepts responsibility, accountability, and ownership of one's actions
  - p) Seek supervision/consultation in a timely manner
  - q) Examine and modify one's own behavior when it interferes with nursing care or learning

### STUDENT VERIFICATION

*Read the declarations below and sign only one option. If you are unable to fully meet any criterion, you will need to direct your request to the Coordinator of Disability Services.*

\_\_\_\_\_ I have reviewed the Essential Functions for this program and I certify that to the best of my knowledge **I currently have the ability to fully perform these functions.** I understand that further evaluation of my ability may be required and conducted by the nursing faculty if deemed necessary to evaluate my ability prior to admission to the program and for retention and progression through the program.

\_\_\_\_\_ I have read the Essential Functions for this program and **I currently am unable to fully meet the items indicated without accommodations.** I am requesting the following reasonable accommodations: (use additional sheet if needed)

\_\_\_\_\_ Date

\_\_\_\_\_ Student or SS#

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Printed Name

## SUSCC Nursing Program Worksheet

Meeting minimal requirements does not guarantee acceptance. If you have any questions, please attend information sessions for health sciences. See [www.suscc.edu](http://www.suscc.edu) for dates and times.

Name: \_\_\_\_\_

Student #: \_\_\_\_\_

**REQUIRED Grade Point Average (GPA) of 2.5 on last 24 hours of completed college work and minimum 2.0 GPA at SUSCC or entry to College on clear academic status if never enrolled at SUSCC.** Students without prior college work must have a minimum 2.5 GPA from 12<sup>th</sup> grade coursework (GED acceptable). **HAVE YOU MET THE MINIMUM GRADE POINT AVERAGE REQUIREMENT?**

Yes: \_\_\_\_ No: \_\_\_\_

After meeting all minimum requirements, applicants are rank-ordered using a point system based on:

- (1) ATI TEAS version V test scores;
- (2) points from selected college courses **or** for students who have never attended college, selected high school courses; and
- (3) 10 additional points if applicant has completed a minimum of 12 credit hours for the nursing general education courses **at SUSCC.**

**1. ATI Test of Essential Academic Skills (TEAS® version V Test Score.** NOTE: The score you submit must have been achieved within the past 3 years. The **OFFICIAL** score must be sent to SUSCC if taken at another testing site. **Applicants who fail to have the official test score submitted to SUSCC Health Sciences Admission Office before the deadline will not be ranked for admission purposes.**

In the space below enter your Adjusted Individual Total Score from your *Individual Performance Profile* and attach a copy of the profile. Keep a copy for your records!

TEAS Points Calculation:  $(150 \times \underline{\hspace{2cm}}\%) = \underline{\hspace{2cm}}$  Max. 150 pts.  
(Enter TEAS Adjusted Individual Total Score)

**2. Points Awarded for Specific Coursework.** NOTE: Either college coursework or high school coursework will be evaluated – not a combination of both. **High school coursework will ONLY be used if no college coursework has been attempted. You should consult with an Academic Advisor regarding the transferability of courses taken at another institution.** A maximum of three (3) grades you have earned can be used for points as indicated in the following scale: **A = 30 pts.; B = 20 pts.; C = 10 pts.**

Circle a maximum of 3 Grades Earned:

**COLLEGE COURSES:**

BIO 201	A	B	C	_____pts.
BIO 202	A	B	C	_____pts.
BIO 220	A	B	C	_____pts.

**OR**

**HIGH SCHOOL COURSES:**

Highest Level Biology	A	B	C	_____pts.
Algebra II or higher math	A	B	C	_____pts.
Chemistry	A	B	C	_____pts.

**Total points: (total from college points, or high school if no college work has been attempted)** \_\_\_\_\_ **Max. 90 pts.**

**3. Additional Points.** Ten (10) additional points are earned by students who have completed a minimum of 12 credit hours for the following courses at SUSCC: ENG 101 (3 hrs), MTH 100 or higher level math (3 hrs), BIO 201 (4 hrs), BIO 202 (4 hrs), BIO 220 (4 hrs), PSY 200 (3 hrs), PSY 210 (3 hrs), SPH 107 (3 hrs), or HUM Elective (3 hrs). All courses must have been completed with a grade of “C” or better. Students who have completed the surgical technology, radiologic technology, or paramedic program at SUSCC may be awarded 10 points if the student has not earned 12 hours of academic credit with courses listed above.

**Additional Points: (No points earned for less than 12 credit hours completed at SUSCC)** \_\_\_\_\_ **Max. 10 pts.**

**Final Total:**

The completed application packet, **official copies** of college and/or high school transcripts or GED test results must be in the appropriate office by the deadline(s). It is strongly recommended that you check with the Records Office to make sure that your official transcripts have been received prior to the application deadline.

