

NAME: \_\_\_\_\_ SS#: \_\_\_\_\_

DATE: \_\_\_\_\_

**BUSINESS MANAGEMENT AND SUPERVISION**  
**Occupational Certificate**  
**2010-2011**

<b>First Term</b>		<b>O.C.</b>	<b>GRADE</b>
BUS 100	Introduction to Business	3	_____
CIS 130*	Introduction to Information Systems	3	_____
ECO 231	Principles of Macroeconomics	3	_____
ENG 101	English Composition I	3	_____
MTH 100	Intermediate College Algebra	3	_____
<b>Second Term</b>			
BUS 146	Personal Finance	3	_____
BUS 241	Principles of Accounting I	3	_____
BUS 275	Principles of Management	3	_____
CIS 146	Microcomputer Applications	3	_____
ECO 232	Principles of Microeconomics	3	_____
<b>Third Term</b>			
BUS 242	Principles of Accounting II	3	_____
BUS 271	Business Statistics	3	_____
BUS 276	Human Resource Management	3	_____
BUS 285	Principles of Marketing	3	_____
	BUS/CIS/OAD Elective	3	_____
<b>Fourth Term</b>			
BUS 215	Business Communication	3	_____
BUS 248	Managerial Accounting	3	_____
BUS 263	Legal & Social Environment of Business	3	_____
BUS 279	Small Business Management	3	_____
OAD 233	Trends in Office Technology	3	_____
<b>CREDIT HOUR TOTAL</b>		<b>60</b>	

*\*CIS 130 may be challenged.*